

At a Meeting of Pembroke Dock  
Town Council held at the Pater  
Hall, Pembroke Dock on  
Thursday 30<sup>th</sup> August 2007

**PRESENT:**

Councillor P. Weatherall, Mayor  
Councillor D. Esmond, Mrs. P. Folland,  
Mrs. P. George, P. Gwyther, K. Higgs, E. Hissey  
D.L. Jones, T. McMahon, S. Perkins,  
Mrs. V. Roach, and R. Watts

**IN ATTENDANCE:**

Ian Jones, Town Clerk  
Sue Lowen, Committee Clerk

Before opening the meeting, the Mayor announced the sad news that Mrs. Peggy Williamson, a previous Town Councillor of Pembroke Dock, had passed away. Members of the Town Council stood in silence for one minute as a token of respect for Mrs. Williamson. Councillor Mrs. P. George said that she would be remembered with much respect and had worked hard for the community which she had represented. Notification of the funeral arrangements would be circulated to members once they had been confirmed.

**60. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**61. SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE BY  
COUNCILLOR TIM McMAHON**

The Mayor introduced Councillor Tim McMahon to his fellow members of the Town Council and invited him to sign the Declaration of Acceptance of Office. After signing, the Mayor welcomed him as a Member of the Town Council.

**62. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC**

There were no questions from members of the public.

**63. MINUTES**

PROPOSED by Councillor S. Perkins  
SECONDED by Councillor Mrs. P. Folland

**RESOLVED –**

That the Minutes of the last meeting of the Town  
Council held on 26<sup>th</sup> July 2007 be adopted as circulated.

## **64. MATTERS ARISING FROM THE MINUTES**

### **(a) Minute 53(a) – Application for Biodiesel Facilities at Thornton Industrial Estate, Milford Haven**

The Town Clerk said that he had received a letter from Pembrokeshire County Council saying that as soon as the application had been received by them the Town Council would be invited to comment. No formal application had been received so far.

Councillor S. Perkins added that she could supply the name of the developer of this project if the Town Council wished to request a presentation from them.

### **(b) Minute 53(c) – Town Green Status of land between Stranraer Road and Military Road**

The Town Clerk reported that he had made progress on this issue and had received pro forma statements, and would now need to prepare the formal statements. The County Council had been advised that an application was being prepared.

### **(c) Minute 54(63) – Chieftain Tank and Sunderland Aircraft Prop**

The Town Clerk advised that he was still awaiting the response regarding tenders from four companies. Meanwhile, the tank had been cordoned off. Councillor P. Weatherall advised that all the signs had been removed.

### **(d) Minute 54(65) - Waterway Fireworks Event**

Councillor S. Perkins advised that she would be updating Members regarding this later in the meeting.

### **(e) Minute 54(72) – Wales Rural Observatory Services Questionnaire**

The Town Clerk advised that the questionnaire had been completed and returned based on the information he had.

### **(f) Minute 54(73) – Purchase of a refurbished radar gun**

The Town Clerk advised that he had written to the Police confirming that the Town Council wished to purchase a refurbished radar gun. The Police had asked for a photo shoot to take place when it arrived.

Councillor E. Hissey asked if there was a possibility that the gun could be used by the community. The Town Clerk said that in the United Kingdom people had been trained to operate the gun but difficulties arose when it came to a prosecution. Any training to use the gun would have to be requested from the Police. The Town Clerk confirmed that if a community, e.g. Pennar, wanted the gun to be used in their area, they would have to apply directly to the Police.

**(g) Minute 54(75) – Blocked Drains and Gulleys within Pembroke Dock**

The Town Clerk advised that he had sent an e- mail to the County Council and had been told that the drains within Pembroke Dock were cleaned twice a year but they were unable to say when it had last been done. The Town Clerk said that the matter would be pursued.

**(h) Minute 55(83) – Alternative Life Styles Shop**

The Town Clerk advised that he had written to the County Council regarding this shop and they had paid a visit. Their response was that at the present time they did not see any infringement of the regulations.

**(i) Minute 55(84) – Unauthorised Encampment of Caravan(s) off Pier Road, Pembroke Dock**

The Town Clerk advised that he had written to the County Council and had received a detailed reply. At present they did not see any benefit in the Town Council, County Council and Police meeting together.

Councillor S. Perkins reiterated her serious concern that this was a year on year problem, and that the travellers spend a long time in Pembroke Dock and a managed site was required. She believed that it was necessary to look for a solution to what is a regular problem every year.

The Town Clerk then read the response he had received from the County Council to Members.

Councillor S. Perkins added that the County Council were talking about their procedures for dealing with such situations, but she strongly believed the situation should be prevented from occurring in the first place.

The Town Clerk agreed to write to the County Council saying that perhaps the problem could be looked at with a more broader approach and to look further at prevention of this situation.

It was

PROPOSED by Councillor S. Perkins  
SECONDED by Councillor K. Higgs

**RESOLVED –**

That the Town Clerk would write again to the County Council regarding prevention of this situation and the provision of a permanent site for travellers.

**(j) Delays in receiving replies to correspondence from Pembrokeshire County Council**

The Town Clerk advised that he had written to the County Council in July about their delays in sending replies to correspondence.

The Town Clerk read out to Members the reply he had received from the County Council on matters concerning repairs to the wall from Pembroke School Sports Field to Pembroke Dock Cricket Club ground, fencing to the rear of King St, Pembroke Dock, and delays in dealing with the issue concerning parking of lorries and trailer units at Pembroke Dock Ferry Port.

In relation to the parking of lorries and tractor units at Pembroke Dock Ferry Port, the Town Clerk had been in contact with Angela Burns, AM, who was also concerned about the delay in resolving this issue. In her letter Mrs Burns referred to being "horrified at the number of trucks and the squalid conditions surrounding the parking area. It is simply unacceptable."

The Town Clerk would update members once he received further correspondence on these issues from the various parties.

## **65. TOWN CLERK'S REPORT**

### **88. Recess Sub Committee Report**

The Town Clerk attached at Appendix A the report of the recess Sub Committee which had been held on Tuesday 14<sup>th</sup> August. Also attached at Appendix B was the letter the Town Clerk had received from Mr J Price, Traffic Manager, concerning the proposed 20mph speed restriction outside Pembroke Dock Community School. The Sub Committee had also considered the application for a new Club Licence in respect of Club Martello and decided that they were satisfied that the hours and functions proposed were reasonable.

The Town Clerk advised that the Recess Sub Committee had recommended approval of Appendix B. The Town Clerk had written to Mr. John Price and read out to Members the reply he had received which said that the limit and associated features were being funded from the annual grant from the Welsh Assembly. Ongoing monitoring would be taking place, including details of accidents before and after the installation of the speed limit, so that a report could be returned to the Welsh Assembly.

The planning matters were dealt with later in the meeting.

### **89. Purchase Of Town Memorabilia**

The Town Clerk had placed on the table to the RHS of the Chamber examples of the new town memorabilia which had been purchased for members consideration. Members were asked if the first presentations should be made at the Bergen Twinning Ceremonies to take place over 31 August to 2 September 2007, to which they agreed.

### **90. Visit Of The Bürgermeister of Bergen 30 August To 2 September 2007.**

Members of the Joint Twinning Committee were asked to update members on the arrangements which had been made including the concert given on Friday 31 August 2007.

The Town Clerk asked Members if they wished the band to be given some pencils and town badges, and visiting councillors to have the usual items, to which Members agreed.

The Mayor informed members that the operation to his hand would be taking place the following day and he would not be out of hospital until Saturday so would not be taking part in any events over the weekend. He apologised for being unavailable.

Councillor P. Gwyther asked for the Town Council's support for the concert.

Councillor Mrs. P. George read out to Members the programme of events that the Bergen visitors would be attending.

### **91. Martello Quays Project.**

At the last Town Council Meeting the Town Clerk had been asked to make contact with the developers with regard to the Planning Application and to see if a further meeting with the Town Council would be beneficial. He had spoken to Mr Keith Williams, who represents the developers, who was aware of the contents of the Town Council's latest letter concerning the need for a section 106 agreement. As this was a matter for the County Council and the areas of concern had already been highlighted, it was considered that it was up to them to take the matter forward on the Town's behalf if they were of the opinion that our observations have merit. The Town Council could not force the County Council to enter into these negotiations, although a number of Unitary Authorities had in place a scheme which enabled Town and Community Councils to be part of the consultation in a section 106 agreement.

The Town Clerk believed that there was no further action which could be taken at this stage and that the Planning Decision should be awaited. County Councillors were fully aware of the Town Council's views. The Town Council could then see if their observations had been considered and with what result.

Councillor S. Perkins believed that the town was going to miss out on support, and felt strongly that money should be available for improvements to the town centre as part of the development. Councillor Perkins agreed to liaise with the Town Clerk regarding a request for town support and improvements.

Councillor Mrs. V. Roach asked if the Town Council should reiterate its concerns about the development. The Town Clerk replied that a very comprehensive response had been sent to the County Council who were fully aware of the Town Council's concerns, and that response would be forwarded to the Planning Committee when they make their decision.

The Town Clerk agreed to write to invite members of that committee and Pembroke Dock County Councillors to take this matter forward and include our concerns regarding the density of the development.

### **92. Seafair Haven Event 18 – 25 June 2008.**

The Town Clerk advised that arrangements were being made for various sailing and other vessels to visit the area during the above period. It had been suggested that the "Old Gaffers" fleet would visit Neyland and Pembroke Dock on the evening of Friday

20<sup>th</sup>, staying overnight with a fleet of Classic Bermudan Boats visiting on the evening of Saturday 21<sup>st</sup>. It was suggested that these vessels would be moored at Hobbs Point. The organisers were wondering if the Town Council would like to arrange some welcoming event at Hobbs Point on those evenings. He suggested that perhaps something could be linked with the Pembroke Dock Summer Festival. He was also advised that the Haven would be a stop for the Round Britain Power Boat race on Sunday 22<sup>nd</sup> June. The vessels taking part would moor at Carr Jetty and the Milford Haven Port Authority would be making some arrangements for some kind of display / event to commemorate the visit.

Members agreed that they should ‘keep the door open’ regarding this event. This item should be on the next Tourism Committee Meeting agenda and more information should be available nearer the time.

**93. Document From Welsh Assembly Government: “A Shared Community” –Relationship Building And Charters For Unitary Authorities And Community And Town Councils.**

The Town Clerk had placed on the table to the RHS of the Chamber a copy of the above report. Responses to the report were asked to be back with the Assembly Government on Monday 3<sup>rd</sup> December.

It was agreed to look at this further at the Town Council meeting in September.

The Town Clerk advised that it was his intention to ask that this year a separate meeting to start the budget process should be held and he asked if this could be arranged for Thursday 25<sup>th</sup> October, to which members agreed. The idea would be to consider “zero budgeting” and look critically at the functions provided and those which might wish to be provided. He would take the opportunity, in the light of the Assembly Government report, to talk about what should be the Town Council’s response to the report concerning for example charters between Town and Communities with Unitary Authorities. The report in the meanwhile would be circulated to members.

**94. Welsh Blood Service.**

The Town Clerk had received the following information from the Welsh Blood Service in relation to the recent blood donor sessions held in Pembroke Dock:-

Date	No of Donors Attending	No able to make a Donation	New Donors
Thursday 12 July	104	91	3
Thursday 19 July	90	74	6
Thursday 26 July	74	62	2

**95. Orange Bag Collection Service.**

The Town Clerk had received a letter from Mr Barrie Davies, Head of Environmental Services at Pembrokeshire County Council. In his letter he stressed that Orange Bags do not go to a landfill site, only those which have items which contain “contaminated material” and had been identified by the use of a black tab attached to the bag. These

black tabbed bags were left outside the “offending property” for a maximum of one week before being collected as part of the ordinary waste disposal service (black bag scheme). His letter also stressed the need for households to make effective use of the recycling scheme which was aimed to reduce, reuse and recycle waste.

Councillor S. Perkins suggested that they should be telling people what cannot be put in the Orange Bags. She added that there was a problem on Bush Park estate where they had multiple collection areas and there was a difficulty in identifying a bag and altering its contents if it had been black-tagged. The black-tagged bags are sometimes left for longer than one week.

## **96. Planning Applications**

**06/1550/PA**                      Surehaven                      Land adjacent to  
South Pembrokeshire Hospital  
Fort Road,  
Pembroke Dock –  
**16 and 8 bedroom Care Facility**  
**Copies of revised drawings**  
**received.**

PROPOSED by Councillor R. Watts  
SECONDED by Councillor D. Esmond

**RESOLVED –**  
That the Town Council support this application.

**07/0500/AD**                      Tesco Stores Ltd                      Tesco Stores Ltd  
PO Box 400                      London Road  
Cirrus Building A                      Pembroke Dock -  
Shire Park                      **Erection of signs**  
Welwyn Garden City  
Herts

PROPOSED by Councillor P. Gwyther  
SECONDED by Councillor K. Higgs

**RESOLVED –**  
That the Town Council support this application.

Members reiterated their concerns regarding the problem of traffic congestion in leaving the Tesco’s Car Park. Councillor S. Perkins advised that there was a 106 agreement with that planning application and that the County Council would be reconsidering the traffic lights system.

Councillor D. Esmond believed that another exit from the Car Park beside the Cycle Shop would take half the traffic away.

The Town Clerk agreed to write to the County Council stating the Town Council’s concerns and asking them what their plans were to improve this situation.

**07/0502/PA** Mr James Shaw 53 Queen Street  
53 Queen Street Pembroke Dock -  
Pembroke Dock **Renovation and alteration to 1<sup>st</sup>  
and 2<sup>nd</sup> floors at rear of property  
to provide a self-contained annexe**

PROPOSED by Councillor P. Gwyther  
SECONDED by Councillor K. Higgs

**RESOLVED –**  
That the Town Council support this application.

**07/0503/PA** Cathal McCosker 10 Meyrick Street,  
Developments, Pembroke Dock -  
Goosey Wick Farm, **Change of use of first/second  
Wantage, Oxon, and third floors to four flats.**  
OX10 0EY.

PROPOSED by Councillor R. Watts  
SECONDED by Councillor D. Esmond

**RESOLVED –**  
That the Town Council support this application.  
However concern was expressed that the top flats did not  
have adequate fire escape arrangements, i.e. external fire  
escape.

**07/0504/PA** John Arthur Gaze Dock Yard Motors,  
16 Kingsmoor Close The Old Dockyard,  
Kilgetty, Pembs. Pembroke Dock –  
SA68 0QZ. **End of life depolluting and  
dismantling of road vehicles and  
service machinery with  
processing of metals for  
transportation purposes.**

PROPOSED by Councillor Mrs. V. Roach  
SECONDED by Councillor K. Higgs

**RESOLVED –**  
That the Town Council support this application  
provided that there was adequate access to the site  
and that all safety procedures were adhered to.

**07/0537/PA** KMC (Pembroke) Ltd., Pembroke Dock Community School  
c/o Macob, Bush Street,  
Ynysbridge Court, Pembroke Dock.  
Gwdeldo y Garth, **Extension to provide new  
Cardiff, CF15 9SS classroom & Music Room.**

PROPOSED by Councillor D. Esmond  
SECONDED by Councillor Mrs. P. Folland

**RESOLVED –**

That the Town Council support this application.

**07/0544/AD**

Britannia Building Society, Brittania House, Cheadle Road, Leek, Staffs. ST13 5RG	Britannia Building Society, 37, Dimond Street, Pembroke Dock. SA72 6BT. <b>Erection of sign.</b>
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PROPOSED by Councillor Mrs. P. Folland  
SECONDED by Councillor K. Higgs

**RESOLVED –**

That the Town Council support this application.

**07/0546/AD**

Woolworths PLC 242 – 246, Marylebone Road, London, NW1 6JL.	13 – 15, Dimond Street, Pembroke Dock, SA72 6JA. <b>Erection of Sign.</b>
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PROPOSED by Councillor Mrs. P. Folland  
SECONDED by Councillor K. Higgs

**RESOLVED –**

That the Town Council support this application.

**07/0548/AD**

Hilltop Developments Ltd., Summit Cottage, Milton, Tenby. SA70 8PD	4, Martello Road, St. Patrick's Hill, Pembroke Dock, SA72 6XW <b>Erection of one dwelling.</b>
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PROPOSED by Councillor Mrs. V. Roach  
SECONDED by Councillor Mrs. P. Folland

**RESOLVED –**

That the Town Council support this application.

**07/0550/PA**

Mr & Mrs G Petty, Lynden Villa, Gays Lane, Pennar, Pembroke Dock. SA72 6RQ	Grounds of Lynderi Villa, Gays Lane, Pennar, Pembroke Dock, SA72 6RQ. <b>Erection of one dwelling – outline.</b>
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PROPOSED by Councillor Mrs. V. Roach  
SECONDED by Councillor K. Higgs

**RESOLVED –**

That the Town Council do not support this application. They believe it represents overdevelopment of the land and is not in character with existing buildings.

**07/0564/PA**

Ms L Stanley  
14, Arthur Street,  
Pembroke Dock.  
SA72 6EN

14, Arthur Street,  
Pembroke Dock.  
SA72 6EN

**Extension of two storey house.**

PROPOSED by Councillor D. Esmond  
SECONDED by Councillor T. McMahon

**RESOLVED –**

That the Town Council are concerned that there would be problems with access to light for nearby properties if this development were to be approved. If this could be addressed in the planning process then it might become acceptable.

**07/0565/PA**

Mrs M A Counsell,  
31, Crickets Field Road,  
London, E5 8NR.

49, Gwyther Street,  
Pembroke Dock,  
SA72 6HH

**Erection of one dwelling and  
2 flats**

PROPOSED by Councillor D. Esmond  
SECONDED by Councillor Mrs. V. Roach

**RESOLVED –**

That the Town Council do not support this application. They believe that there is a need for off street parking for this development and this should be considered as part of the planning process. On street parking is not available outside the property and it is unreasonable to rely on a new residents parking scheme in a street which is already at capacity. The property needs to be in keeping with existing buildings in this conservation area.

**97. Notification Of Proposed Works/Decision**

**07/0527/AG**

Sean Burns,  
Bramble Hall Farm  
Ferry Lane  
PEMBROKE SA71 4RG

Bramble Hall Farm,  
Ferry Lane,  
Pembroke -  
**Farm Road**

**This application had been approved.**

The Recess Sub Committee however had noted at its meeting on 14<sup>th</sup> August that

“The Town Council would not support this application given the nature of the traffic using Ferry Lane which is subject to a 40mph speed limit. Access to the land can be obtained by another route. It has not been shown that this route is to be preferred.”

## 98. Planning Decisions

- 04/0399/PA** Detached Bungalow and Garage – Residential Dwelling – Land off Sycamore Street, Bufferland, Pembroke Dock – **Approved.**
- 05/0020/PA** Erection of one dwelling (outline) – 16 Prospect Place, Pembroke Dock – **Refused**
- 05/1551/PA** Residential Development – Field adjacent to Lavinia Drive and Sycamore Woods, Bufferland, Pembroke Dock – **Refused**
- 05/1626/PA** Erection of one dwelling – Plot 29, The Point, Pennar, Pembroke Dock - **Approved**
- 06/0468/PA** Raised decking and raised planter – 50 Milton Terrace, Pembroke Dock – **Approved**
- 06/0680/PA** Erection of five dwellings – Land adjacent Cleddau Bridge, Pembroke Ferry, Pembroke Dock - **Refused**
- 06/1055/PA** Revision to partly implemented planning approval PB/2486/11 to allow erection of 20 dwellings – Land at Pembroke Ferry, Pembroke Dock – **Refused**
- 06/1092/PA** Erection of one dwelling – Allende, Pembroke Ferry, Pembroke Dock SA72 6UD - **Refused**
- 06/1203/PA** Variation of siting and elevation treatment of planning consent 04/0982/PA – 5-7 Prospect Place, Pembroke Dock - **Approved**
- 06/1429/PA** Erection of one dwelling –Plot 1, Sycamore Woods, Bufferland, Pembroke Dock – **Approved**
- 06/1531/PA** Erection of 4 flats – Land adjacent to 51 London Road, Pembroke Dock - **Approved**
- 07/0065/PA** Conversion of two storey apartment into two one bedroom units – 28, Commercial Row, Pembroke Dock - **Approved**
- 07/0172/PA** Erection of one dwelling – 67 High Street, Pembroke Dock – **Approved**
- 07/0201/PA** Change of use to Residential Care Home – 13, Melville Street, Pembroke Dock – **Approved.**
- 07/0316/PA** Conversion of existing building to 7 flats and erection of 4 apartments to rear – 7 Pembroke Street, Pembroke Dock – **Approved.**
- 07/0326/PA** One Dwelling – rear of 24, London Road, Pembroke Dock - **Refused**

- 07/0329/PA** Change of use: - ground floor diner to retail shop and 1<sup>st</sup> floor lodge to gymnasium – Bierspool Lodge and Diner, London Road, Pembroke Dock - **Approved**
- 07/0374/AD** Erection of Sign – Land adj to McDonalds, London Road, Pembroke Dock. – **Approved.**
- 07/0399/PA** Construction of Trim Trail including various obstacles – Cleddau Reach, Warrior Way, Pembroke Dock. – **Approved.**

## **66. SUPPLEMENTARY REPORT OF THE TOWN CLERK**

### **99. New Traffic Order – Cleddau Bridge.**

The Town Clerk had received a letter from Mr John Price, Traffic Manager of Pembrokeshire County Council, informing him that the Council were considering providing a number of Variable Message Signs which would provide motorists etc of advance information on the status of the Cleddau Bridge e.g. closed to high sided vehicles etc. A formal traffic order would be required for such provision and the Town Council were asked for their opinions on such a scheme.

Councillor R. Watts welcomed this information but added that it was more difficult for motorists on the other side of the bridge.

It was agreed that the Town Clerk should write to Pembrokeshire County Council asking for a sign to be placed at the bottom of the hill (near to St. Teilo's Church) before the roundabout so that motorists could turn back using the roundabout.

### **100. Annual Report Of Milford Haven Port Authority.**

The Town Clerk had received one copy of the above report which had been placed on the table to the RHS of the Chamber. Anyone who wished to take away the report to read should inform the Town Clerk.

### **101. Open Primary To Select The Conservative Candidate for Carmarthen West And South Pembrokeshire Seat at The House Of Commons.**

The Town Clerk had received a letter from Dr Therese Coffey advising him that the Party was to hold a primary meeting on Monday 10<sup>th</sup> September at Ysgol Dyffryn Taf in Whitland. Any person on the electoral roll in the constituency could choose the candidate at the primary meeting but it was necessary for a person to pre-register before the closing date of Monday 3<sup>rd</sup> September 2007.

Further details were on the table to the RHS of the Chamber for members to peruse.

This information was provided to update members.

## 102. Voices Of Pembroke Concert.

The Town Clerk had received a letter from the Secretary of the above group to inform him that their pre tour concert would be held at Monkton Priory church on Friday 14<sup>th</sup> September.

The Town Clerk asked if anyone wished to attend to let him know so that he could arrange tickets.

## 103. Planning Applications

<b>07/0597/PA</b>	Cathal McCosker Developments Goosey Wick Farm, Wantage, OX10 0EY	49/51/53 Law Street, Pembroke Dock - <b>Change of use to 9 residential units with alterations including new rooflights</b>
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PROPOSED by Councillor R. Watts  
SECONDED by Councillor D. Esmond

### **RESOLVED –**

That the Town Council do not support this application. They believe it is overdevelopment of the land and no off street parking had been provided. They believe off street parking provision could be provided if discussions took place with owners of nearby properties.

<b>07/0621/PA</b>	Mr. Thomas Paine Mille-Fleurs, Plot 5 St. Patrick's Hill Chapel Road Llanreath	Mille-Fleurs, Plot 5 St. Patrick's Hill (Chapel Road) Llanreath, Pembroke Dock - <b>Extension to dwelling</b>
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PROPOSED by Councillor Mrs. V. Roach  
SECONDED by Councillor K. Higgs

### **RESOLVED –**

That the Town Council would support this application.

<b>07/0626/PA</b>	Pembs. Housing Assoc. Meyler House St. Thomas Green Haverfordwest	Land off Britannia Drive Pembroke Dock - Erection of 6 dwellings in three pairs
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PROPOSED by Councillor K. Higgs  
SECONDED by Councillor D. Esmond

### **RESOLVED –**

That the Town Council would support this application.

## 104. Planning Decisions

- 05/0172/PA** Alteration and Extension – **Rockliffe, Llanreath, Pembroke Dock - Approved**
- 06/1312/PA** Single storey extension for new garages – **Upton Farm Frozen Foods, Warrior Way, Pembroke Dock, SA72 6UB - Approved**
- 07/0414/PA** Proposed disabled access path/ramp/pedestrian access, including forming new gate opening through existing stone wall – **St. Marys Catholic Church, Pembroke Dock, Meyrick Street, Pembroke Dock, SA72 6AL – Approved**

## 67. VERBAL REPORT OF THE TOWN CLERK

- (a) **Repairs to the Wall from Pembroke Sports Field Area to Pembroke Dock Cricket Club Ground (Pembroke Road, Pembroke Dock)**

The Town Clerk advised that he had received a reply from the County Council informing him that Pembroke Dock Cricket Club were responsible for the maintenance of this wall. The Town Clerk would be taking this matter forward.

- (b) **Fencing - King Street, Pembroke Dock**

The Town Clerk advised that he had received a reply from the County Council informing him that one property was owned by the Authority and the fence had been repaired, but the other two properties were privately owned.

- (c) **Footpath between Treowen Road and Bufferland Terrace**

Town Clerk read out a letter from the County Council he had received in response to his query which had originally been raised in December 2006. The County Council had written saying that the member of staff dealing with this issue had left the employment of the County Council and that they were in the process of recruiting a successor which would incur a further delay in resolving the issue for which they apologised. The Town Clerk had written a further letter asking the County Council whether they were satisfied the matter was receiving the attention it deserved.

## 68. REPORT OF THE FINANCIAL OFFICER

### 11. Payment of Accounts

The following accounts were submitted for approval of payment:

65 PC World	£153.91
66 B. Sutton – Fairtrade Goods	£64.50
67 E.M.C. Advertising Gifts – Souvenirs (Pens and Pencils)	£1,834.55
68 Geochron Ltd. – Crystal Souvenirs	£2,461.64
69 SCH (Supplies) Ltd. – Battery Charger	£31.14
70 Component Force Ltd. – Ferrules for Chairs	£138.06

71 Dimond Press – Prints	£23.50
72 Talk Talk – Telephone	£7.30
73 The Consortium – Stationery	£36.96
74 Konica Minolta – Photocopying	£106.00
75 Jewson Ltd. – Materials	£231.99

The Town Clerk asked for Members to approve the following additional accounts for payment:

76 Mr. Flag.com – Town Council Flag	£333.81
77 Care Hire and Sales – Fencing for Tank	£95.68
78 EMC Advertising Gifts – Balance on Souvenirs	£50.93

Account Nos. 65,66,67,68,69,70 and 71 were paid out of meeting.

PROPOSED by Councillor Mrs. P. Folland  
 SECONDED by Councillor E. Hissey

**RESOLVED –**  
 That Account Nos 65-78 be approved for payment.

**69. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES**

**(a) Champion of Champions Fireworks Competition – September 28<sup>th</sup>/29<sup>th</sup>**

Councillor S. Perkins reported that progress was being made with arrangements for this event. A bucket collection would be held, and arrangements had been made for adequate parking provision for visitors to the town. Councillor Perkins was very pleased that a grant of £6,000 from the Social Risk Fund had been obtained and that some of this money would be used by the Festival Group for a lantern parade, and a band if funds allowed.

The Town Clerk added that the event would be advertised on the lamp posts in Warrior Way and he had made arrangements for the lift to turn up in the second week of September. Banners would be available for use in subsequent years.

**70. ANY OTHER ITEMS WHICH THE MAYOR DECIDES ARE URGENT**

The Mayor, Councillor P. Weatherall, voiced his disappointment that Pembrokeshire County Council had turned down the Town Council’s request to use the Garrison Chapel for his Civic Service to be held on 16<sup>th</sup> September. The Civic Service would now be held in St. John’s Church, Pembroke Dock at 3.00pm, with the Parade starting from the Youth Centre at 2.30pm.

**71. ANY OTHER BUSINESS**

**(a) Arrangements for Funeral of Mrs. Peggy Williamson**

The Town Clerk confirmed that the arrangements for the funeral would be circulated to Members and that a wreath would be sent from the Town Councillors and Staff. The Town Council flag would be at half-mast on the day of the funeral.

**(d) Ambulance Service**

Councillor Mrs. P. Folland commended the local Ambulance Service for their kindness and consideration when her husband had been taken into hospital recently.

**(e) Cycle Path from Coshaston to Pembroke Dock**

The Town Clerk was requested to write to Pembrokeshire County Council regarding the unfinished cycle path which ends on one side of the road by the end of the improvements near to the old telephone exchange at the entrance to Bangeston Farm. The cycle track would need to be continued for a further distance into Pembroke Dock.

**(f) The Gables**

Councillor Mrs. V. Roach asked if anything was being done about this building which had become an 'eyesore'. The Town Clerk added that Councillor Kate Becton had commented that there was a problem with funding

**The meeting ended at 2015hrs**

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**Mayor**