

**DRAFT**

At a Meeting of Pembroke Dock  
Town Council held at the Pater  
Hall, Pembroke Dock on  
Thursday 20<sup>th</sup> September 2007

**PRESENT:**

Councillor P. Weatherall, Mayor  
Councillor D. Esmond, Mrs. P. Folland,  
Mrs. C. Fortune, P. Gwyther,  
K. Higgs, T. McMahon, S. Perkins,  
Mrs. V. Roach, and R. Watts

**IN ATTENDANCE:**

Ian Jones, Town Clerk  
Sue Lowen, Committee Clerk

**72. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs. P. George, E. Hissey and D. Jones.

**73. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC**

There were no questions from members of the public.

**74. MINUTES**

PROPOSED by Councillor Mrs. P. Folland  
SECONDED by Councillor D. Esmond

**RESOLVED –**

That the Minutes of the last meeting of the Town Council held on 30<sup>th</sup> August be adopted as circulated, subject to the following amendment: The name of Councillor E. Hissey should be added to those attending the meeting held on 30<sup>th</sup> August 2007.

**75. MATTERS ARISING FROM THE MINUTES**

**(a) Minute 64(a) – Application for Biodiesel Facilities at Thornton Industrial Estate, Milford Haven**

The Town Clerk advised that he had written, giving dates of Town Council meetings, asking if they would be prepared to give a presentation to Members, but had received no reply so far.

**(b) Minute 64(b) – Town Green Status of land between Stranraer Road and Military Road**

The Town Clerk advised that he would be meeting the following Thursday with the people concerned with this application so that it could be completed and returned.

**(c) Minute 64(c) – Chieftain Tank and Sunderland Aircraft Prop**

The Town Clerk advised that it had been very difficult to find suitable paint for the Tank, and that he had written to a further 3 companies. Meanwhile the Tank was still cordoned off with new signs attached, replacing the ones that had been taken.

**(d) Minute 65(89) – Purchase of Town Memorabilia**

The Town Clerk advised that a further example of a crystal paperweight which had been purchased as town memorabilia had been placed on the RHS table.

**(e) Minute 65(90) – Visit of the Bürgermeister of Bergen 30 August to 2 September 2007**

Councillor R. Watts updated members on the recent visit of the Bürgermeister of Bergen which he said had been a very successful but hectic weekend, and that all those concerned had gained from the experience. The concert had very good attendance, with the band playing rousingly. Most of the visitors spoke English and said that they had thoroughly enjoyed their visit.

**(f) Minute 69(a) – Champion of Champions Fireworks Competition – September 28/29<sup>th</sup> 2007**

The Town Clerk advised that flyers had been distributed throughout the town regarding this event, and it was hoped that it would be a great success. A bucket collection would be made, and the proceeds would go towards various charities and to meet some of the costs which had been incurred in arranging the competition. It was hoped that the event would bring extra people into the town.

**(g) Minute 71(e) – Cycle Path from Cosheston to Pembroke Dock**

The Town Clerk advised that a letter regarding this cycle path would be sent off the following week.

**76. TOWN CLERK'S REPORT**

**105. Welsh Assembly Government Discussion Document - Local Vision Preparing Community Strategies.**

The Town Clerk had received one copy of this report which asked for observations by Friday 23<sup>rd</sup> November 2007. As this linked with the Assembly Government document "A Shared Responsibility" which was currently being circulated for a special meeting on 25th October, the Town Clerk suggested that this document should be similarly circulated. The responses could then be put together at that meeting.

**106. Pembrokeshire Waterway Annual Fireworks Champion Of Champions Event 28<sup>th</sup> And 29<sup>th</sup> September 2007.**

Councillor Sue Perkins and the Town Clerk updated members on the arrangements for the above event which was receiving some support from the Town Council. A flier explaining the event etc had been enclosed with the papers.

**107. Attendance at Town Council Meetings and Attendance of Members who are appointed to various outside bodies.**

Members were reminded of the Town Clerk's concern that some members appointed to outside bodies had not attended any of the meetings which had been arranged. Appointment of new Trustees to serve on the Pater Hall Community Trust at the forthcoming AGM to be held in October were needed to be made. The Town Clerk suggested that at the next Town Council Meeting, members review the nominations of members to the various outside bodies and confirm that those appointed were able to fulfil the commitments which would then follow from accepting the nomination. The Town Clerk believed that it would be better that member's decline appointment if they were unable to attend rather than accept appointment and then find it difficult in attending subsequent meetings.

Details of attendance of Councillors over the last 12 months to Town Council Meetings were as follows (7 September 2006 to 30 August 2007):-

No of meetings in that period (including 2 special meetings on the Martello Quay planning application):- 18

Councillor D T Esmond	14
Councillor Mrs P E M Folland	10
Councillor Mrs C Fortune	10
Councillor Mrs P E George	16
Councillor P G Gwyther	15
Councillor K C Higgs	11
Councillor E F Hissey	7
Councillor D L Jones	12
Councillor S Perkins	15
Councillor W S Rees	4
Councillor Mrs V M J Roach	18
Councillor R Watts	17
Councillor P Weatherall	15

**108. Applications For New Premises Licences.**

Councillor D. Esmond declared his interest in these matters and took no part in discussions or voting.

The following two applications had been received:-

**(a) Three Crowns Inn, 42, Laws Street, Pembroke Dock.**

This application concerned the following entertainment and alcohol hours:-

**Live Music**

Friday 2030 to 2330hrs together with  
Christmas Eve 1930 to 2300hrs  
Boxing Day 2030 to 2330hrs  
New Years Eve 2030 to 0103hrs

**Recorded Music, Making Music (Juke Box)**

Mon to Thursday 1100 to 2300hrs  
Fri and Saturday 1100 to 0000hrs  
Sunday 1130 to 2230hrs

**Dancing**

Fridays 2030 to 2330hrs  
Christmas Eve 1930 to 2300hrs  
Boxing Day 2030 to 2330hrs  
New Years Eve 2030 to 0130hrs

**Alcohol**

Mon to Thursday 1100 to 2300hrs  
Friday and Saturdays 1100 to 0000hrs  
Sundays 1130 to 2230hrs

**Premises open to the public**

Mon to Thursdays 1100 to 2330hrs  
Friday and Saturdays 1100 to 0030hrs  
Sunday 1130 to 2300hrs  
Christmas Eve 1100 to 0000hrs  
Boxing Day 1100 to 0030hrs  
New Years Eve from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.

In respect of the replies to the questions concerning the promotion of the four licensing objectives the Town Clerk was satisfied that the applicant fully understood her responsibilities in this area.

The Town Council had no observations regarding this application.

**(b) Prince Of Wales**

This application concerned the following entertainment and alcohol hours:-

**Films**

Thurs to Saturday 2000 to 0000hrs (To support Karaoke events)

**Indoor Sporting Events**

Thursdays 2000 to 0000hrs (Pool Team Matches)

**Live Music**

Thurs to Saturday 2000 to 0000hrs (Solo or Duo Acts)

**Recorded Music**

Thurs to Saturday 2000 to 0000hrs

**Karaoke Evenings**

Thurs to Saturday 2000 to 0000hrs

**Provision for dancing**

Thurs to Saturday 2000 to 0000hrs

**Supply of alcohol**

Mon to Saturday 0800 to 2300hrs (The early start was for residents and their guests only  
– Normal hours of opening apply to others, see below)

**Hours of opening to the public**

Mon to Thursday 1100 to 2300hrs

Friday and Saturday 1100 to 2400hrs

Sunday 1200 to 2300hrs

The responses to the various questions concerning the promotion of the four licensing objectives indicated that the licensee would take active steps to meet her obligations in this area.

The Town Council had no observations regarding this application.

**109. Charity Ball At Narberth.**

The Town Clerk had received a letter from Narberth Town Council advising him that their Mayor would be holding a Charity Ball on Saturday November 3<sup>rd</sup> at the Queens Hall, Narberth. Tickets cost £20 which included a two course meal plus entertainment by “The Locals”. The money raised would be going to the Mayor’s Charity which this year was Narberth’s First Responder Unit.

Any Member who wished to attend should inform the Town Clerk so that tickets could be obtained.

**110. Pembroke Childminding Group**

The Town Clerk had received a letter from the above group expressing their disappointment that the toy library was still closed after a period of 12 months. In addition comment was made in the letter about the state of play facilities at various locations within the town. The letter asked that these facilities be improved.

The Town Clerk was asked to write to Claire Cox at the County Council for an update on the present position.

At the same time he was asked to make enquiries concerning PCC policy on the provision of playgrounds/play equipment and open spaces.

## 111. Planning Applications

**07/0602/PA** Peacocks Stores Ltd Unit 3, Pembrokeshire Retail Park  
Atlantic House London Road, Pembroke Dock -  
Tyndall Street **Installation of mezzanine floor, air**  
Cardiff **conditioning and internal shop fit**  
**works**

PROPOSED by Councillor S. Perkins  
SECONDED by Councillor D. Esmond

**RESOLVED –**  
That the Town Council support the application

**07/0605/AD** Peacocks Stores Ltd Unit 3, Pembrokeshire Retail Park  
Atlantic House London Road, Pembroke Dock -  
Tyndall Street **Erection of a sign**  
Cardiff

PROPOSED by Councillor S. Perkins  
SECONDED by Councillor Mrs. P. Folland

**RESOLVED –**  
That the Town Council support the application

**07/0652/PA** Pembrokeshire Housing Former play area, Arthur Morris Drive,  
Association Pembroke Dock -  
Meyler House **Erection of three dwellings**  
St. Thomas Green  
Haverfordwest

PROPOSED by Councillor D. Esmond  
SECONDED by Councillor Mrs. V. Roach

**RESOLVED –**  
That the Town Council do not support this application.  
They believe that there should be a continuation of a play  
area in that particular site because it is an open area where  
children play safely.  
The Town Clerk was asked in addition to write to the  
Housing Association for their policy of open  
space/playground facilities.

**07/0670/PA** Stakefield, Part 13,15,17,19 to 23 Meyrick Street,  
c/o Willis and Hole Ltd Pembroke Dock –  
Bank House **Redevelopment to provide 4 shops,**  
33 High Street **2 cottages and 25 flats**  
Narberth, SA67 7AS

The Town Clerk had distributed with his Supplementary Report, Appendix A, a copy of a letter which he had received from Mr R Williams of 8, Lewis Street, Pembroke

Dock. Also attached was Appendix B, a copy of letter from Mrs. A. Goff of 20 Lewis Street, which Members were asked to consider when making their observations on this application. These letters had not been available to the Planning Sub Committee when they met on Tuesday 18<sup>th</sup> September.

PROPOSED by Councillor S. Perkins  
SECONDED by Councillor D. Esmond

**RESOLVED –**

That the Town Council do not support this application. They believe it is overdevelopment of the area, there would be dangerous access/egress from the development, and insufficient parking available.

<b>07/0682/PA</b>	Mr and Mrs W Phillips c/o Central Garage Queen Street Pembroke Dock	Haven View, 40 Pembroke Ferry Pembroke Dock - <b>Alterations and additions</b>
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PROPOSED by Councillor D. Esmond  
SECONDED by Councillor S. Perkins

**RESOLVED –**

The Town Council expressed their concern that there would be privacy and light issues in respect of this development for the adjacent property. Provided these could be addressed then they would recommend that the application be supported.

<b>07/0683/PA</b>	J and C Evans 6 Laws Steet Pembroke Dock	8 Laws Street, Pembroke Dock - <b>Change of use of ground floor from business to residential</b>
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PROPOSED by Councillor D. Esmond  
SECONDED by Councillor S. Perkins

**RESOLVED –**

That the Town Council support the application. They noted the Policy Guidance No. 32 which appears in the JUDP adopted in 2006 on the issue of Conversion of Commercial Premises to Residential Use. They believe that Laws Street could no longer be regarded as part of the main retail area of Pembroke Dock and so would support this application.

**07/0707/AD** Argos Ltd. Unit 1, London Road  
489-499 Avebury Pembroke Dock -  
Boulevard, **Erection of signs**  
Saxon Gateway West,  
Central Milton Keynes

PROPOSED by Councillor S. Perkins  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**  
That the Town Council support the application

**07/0709/PA** Dewi Sant Housing Association Flat 3, Paterchurch Court,  
Harvey Crescent, Front Street,  
Aberavon, Port Talbot Pembroke Dock -  
**Renewal of temporary planning permission 03/0136/PA for office space**

PROPOSED by Councillor D. Esmond  
SECONDED by Councillor K. Higgs

**RESOLVED –**  
That the Town Council support the application

## **112. Planning Decisions**

**06/1056/PA** Two storey extension – amended design in retrospect – **28 High Street, Pembroke Dock – Approved**

**07/0413/PA** Erection of one dwelling – Land adjacent Cenarth, Pembroke Ferry, Pembroke Dock – **Refused**

**07/0433/PA** Adjustment to garage/parking area – Plots 14 and 15 Ridgeview Close, Ferry Road, Pennar, Pembroke Dock - **Refused**

**07/0453/PA** Improvements to existing building and formation of two flats at first floor – **36 and 38 Dimond Street, Pembroke Dock, SA72 6BT - Approved**

**07/0503/PA** Change of use of first/second and third floors to four flats – 10, Meyrick Street, Pembroke Dock – **Approved**

**07/0550/PA** Erection of one dwelling – Outline – Grounds of Lynderi Villa, Gays Lane, Pennar, Pembroke Dock – **Refused**

## **Consent to display an advertisement**

**07/0500/AD** Erection of signs – Tesco Stores, London Road, Pembroke Dock – **Consent given**

**77. SUPPLEMENTARY REPORT OF THE TOWN CLERK**

**113. Pembroke Dock Sunderland Trust.**

Councillor P. Weatherall declared his interest in this matter and took no part in the discussion or voting.

The Town Clerk had received a letter from the above Trust in which they sought support from the Town Council by means of a letter towards their aim to seek European Funding for a workshop and interpretation centre within the Dockyard.

PROPOSED by Councillor D. Esmond  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**  
That the Town Council would send a letter of support.

**114. Planning Applications**

<b>07/0756/PA</b>	Sharon Thomas Course Hill Cottage Upper Carne Road, Templeton SA76 8SR	Patrick House St. Patricks Hill, Llanreath, Pembroke Dock – <b>Erection of one dwelling</b>
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PROPOSED by Councillor Mrs. V. Roach  
SECONDED by Councillor R. Watts

**RESOLVED –**  
That the Town Council do not support this application. They believe that it is not in keeping with other properties in the area, and that the plans provided were insufficient to make an informed decision.

<b>07/0761/PA</b>	J. Lade Apley Lodge Residential Home Apley Terrace Pembroke Dock	Apley Lodge, 1-3 Apley Terrace, Pembroke Dock - <b>Erection of 2 No. one bedroom flats</b>
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Councillor R. Watts declared his interest in this matter and took no part in the discussion or voting.

PROPOSED by Councillor D. Esmond  
SECONDED by Councillor S. Perkins

**RESOLVED –**  
That the Town Council support this application.

## 115. Planning Decisions

- 07/0537/PA Extension to provide new classroom and music room – Pembroke Dock Community School, Bush Street, Pembroke Dock – **Approved****
- 07/0544/AD Erection of sign – Britannia Building Society, 37 Dimond Street, Pembroke Dock – **Refused****
- 07/0546/AD Erection of sign – Woolworths plc, 13-15 Dimond Street, Pembroke Dock - **Approved****
- 07/0548/PA Erection of one dwelling – Plot 4, Martello Road, St. Patrick’s Hill, Llanreath, Pembroke Dock – **Approved****
- 07/0564/PA Erection of two storey extension – 14 Arthur Street, Pembroke Dock – **Refused****
- 07/0621/PA Extension to dwelling – Mille Fleurs, St. Patricks Hill, Llanreath, Pembroke Dock – **Approved.****

## 78. REPORT OF THE FINANCIAL OFFICER

### 12. Payment of Accounts

The following accounts were submitted for approval of payment:

79	I. Jones – Refreshments and Framed Photograph	£106.17
80	Willowdale Flowers – Wreath – Mrs. M. Williamson	£25.00
81	Dyfed Alarms – Maintenance of Intruder System	£70.50
82	PD Harlequins RFC – Donation	£100.00
83	Hasty Bite – Buffet	£427.70

The Town Clerk asked for the following additional accounts to be approved for payment:

84	Talk Talk – Telephone Calls	£11.44
85	The Consortium – Stationery	£50.58
86	Rite Konnection Electrical Contractors – PAT Testing	£132.19
87	E. Glenister – Refreshments – Civic Service	£135.00
88	Pembs. County Council – Contribution – Running Costs CCTV Cameras	£1,705.00

and to note that Account Nos. 79 and 86 were paid out of meeting.

PROPOSED by Councillor T. McMahon  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**  
That the Town Council approve Account Nos.  
79-88 for payment.

### **13. Salaries and Wages**

The sums of £4536.94 and £5408.56 were paid in respect of Salaries, Wages, Tax and NI in the months of July and August, 2007 respectively.

### **79. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES**

#### **(a) Festival Committee**

Councillor S. Perkins updated members with regard to the Festival Committee. She said unfortunately the people who were organising the lantern parade were unable to manage it at such short notice, but were willing to organise a parade at Christmas to coincide with the lighting of the Christmas Tree, and that it had been suggested that someone could act as a Master of Ceremonies.

#### **(b) Memorial Park Sub Committee**

Councillor S. Perkins advised Members that the Committee had met that week and she was very pleased with the progress that was being made. Brian Maddocks had advised that trees would be planted and had asked where seating and new picnic benches should be positioned. There would be additional planting where buildings had been removed. The County Council had been approached by a group of people who were interested in forming a skateboarding club with regard to setting up an area within the park. The next meeting of the Sub Committee would be looking at security and drawing up a constitution.

### **80. ANY OTHER BUSINESS**

- (a)** Councillor P. Weatherall reported on the Civic Service which had taken place on 16<sup>th</sup> September. He thanked the Town Clerk for the arrangements for the Church Service and the refreshments after the service.
- (b)** Councillor Mrs. P. Folland expressed her concerns regarding speeding vehicles in the town. Councillor P. Weatherall advised that this would be reported to the next monthly meeting of the Police Forum.

**The meeting ended at 1930hrs.**

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**Mayor**