

DRAFT

At a Meeting of Pembroke Dock Town
Council held at the Pater Hall,
Pembroke Dock on Thursday
20th March 2008.

PRESENT:

Councillor P. Weatherall, Mayor
Councillors Mrs. P.E.M. Folland, Mrs. C. Fortune
Mrs. P.E. George, P.G. Gwyther, K. Higgs,
T. McMahon, S. Perkins, Mrs. V.M. Roach,
R. Watts.

IN ATTENDANCE:

Ian Jones, Town Clerk

171. APOLOGIES FOR ABSENCE

No apologies for absence were received.

172. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

There were no questions from members of the public.

173. MINUTES

PROPOSED by Councillor Mrs. P. Folland
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the Minutes of the meeting of the Town Council
held on 6th March 2008 be adopted as circulated,
subject to the following amendment:

- (a) The name of Councillor K. Higgs to be added to those
Councillors sending apologies.
- (b) The following amendment was made to Minute
168(c) to read "... reported that a plastic panel
from the Bus Shelter in Laws Street had been
left on the ground for some time and"

174. MATTERS ARISING FROM THE MINUTES

(a) Minute 164 – Appointment of Deputy Mayor Elect 2008

Councillor Mrs. P. George stated that after discussion with family members she was prepared for her name to be considered for appointment.

It was PROPOSED by Councillor Mrs. P. Folland
SECONDED by Councillor S. Perkins

RESOLVED –

That Councillor Mrs. P. George be Deputy Mayor
elect for 2008/2009.

All were in agreement.

In thanking Members for their support, Councillor Mrs. George stated that this year was her 30th year as a Councillor.

(b) Minute 164(180) – Letter from Mrs. E. Hollis

Councillor S.Perkins stated that the Yo-Yo Centre was not closing, but that there was a change of use.

175. TOWN CLERK'S REPORT

192. Annual General Meeting 8th May 2008.

The Town Clerk advised that he would need to amend the date of the AGM from 8th May to 16th May to enable the provisions of Schedule 12, Parts II and IV of the Local Government Act 1972 to be fulfilled. This was because the new Councillors names were unlikely to be available to him before the late afternoon/evening of Friday 2nd May and to enable the meeting to be called properly the Town Clerk would have to give three clear days notice excluding Bank Holidays. The earliest day when notification of the meeting could be issued would be 6th May 2008.

Approval of this revision in the date was therefore requested.

Members agreed that the date of the AGM would be amended and be held on 16th May 2008.

193. Policy On Dignity At Work / Bullying And Harassment.

The Town Clerk attached at Appendix A a copy of the Policy for members' consideration. He advised that the matter would also come before the Pater Hall Community Trust at their meeting being held on Tuesday 25th March 2008. Members asked that the full name be given in respect of abbreviations, e.g. ACAS (Advisory, Conciliation and Arbitration Service, NALC (National Association of Local Councils).

194. Traffic Island / Refuge – Pembroke Road, Pembroke Dock

The Town Clerk enclosed at Appendix B a copy of a letter he had received from the County Council on this matter. Members were asked to note that there would be a full Road Safety Audit of the site shortly and that the Police would be asked for their observations.

195. Town / Community Council Elections – 1st May 2008

The Town Clerk attached at Appendix C a copy of a letter he had received from the County Council in relation to the election on 1 May 2008. He had a number of "Candidate Packs" should members wish to receive a copy.

196. Community Council Representation On The Standards Committee.

The Town Clerk enclosed at Appendix D a copy of a letter he had received from the Monitoring Officer at the County Council. Members were asked to consider whether they

wished to support a re-nomination or whether one 4 year term period of office was sufficient to ensure that there was a “turn over” of membership.

There was a discussion on who made the appointment and the Town Clerk stated that reading the letter it appeared the County Council consulted Town/Community Councils and then made an appointment.

It was agreed to support the nomination of Mrs. LaCroix and to notify the County Council accordingly.

197. Welsh Blood Service

The Town Clerk had received a letter from the Welsh Blood Service concerning their recent blood donor sessions held at the Pater Hall. Details were as follows:-

Date	No of Donors Attending.	No able to make a donation.	New Donors.
Thurs 14 th Feb	88	73	6
Thurs 21 st Feb	100	81	12
Thurs 28 th Feb	125	109	13

The Service thanked the Town Council for their support in continuing to make the Hall available free of charge.

198. Change Of Use Of 49, 51 And 53 Laws Street, Pembroke Dock

Members were reminded that the Town Clerk had been asked to write to the Welsh Assembly Government concerning the above application and in particular the interpretation of Technical Advice Note 18 (Transport) which was provided to Planning Authorities. He enclosed at Appendix E a copy of his letter to the Assembly Government dated 20th February and their reply dated 7th March 2008.

Members were asked to consider the reply and direct any further action which should be taken on this matter.

It was agreed to use the contents of the Welsh Assembly Government’s response when dealing with Planning Applications which did not provide off street parking.

199. Planning Application

07/1516/PA	Mr and Mrs N Bradley Harding House Chapel Road Llanreath, Pembroke Dock.	Land to rear of Harding House, Chapel Road, Llanreath, Pembroke Dock - Renewal of outline consent for erection of one dwelling
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PROPOSED by Councillor Mrs. V. Roach
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –
That the Town Council support
this application.

176. SUPPLEMENTARY REPORT OF THE TOWN CLERK

200. Renovation Of Chieftain Tank

The Town Clerk advised that he had been approached by a representative of the Royal Tank Regiment to enquire if the Town Council would be prepared to release their tank into their safe keeping. The tank would then be used as the Gate Guardian at their barracks in Tidworth / Catterick or Bovington. The Tank Regiment would be at Castlemartin next week and they would arrange for the tank to be viewed.

The opinions of members on this option were requested.

Members agreed to allow the Royal Tank Regiment to look at the tank and to come forward with proposals. The Council would then decide what to do once they had received a formal offer.

201. Pembrokeshire's Spatial Plan

The Town Clerk had received a notification of a consultation meeting to be held at Rudbaxton Village Hall in Crundale on Thursday 10th April from 1000 to 1230hrs.

The Town Clerk asked if any member was interested in attending they should inform him so that he could advise the organisers accordingly. No member indicated that they were able to attend.

202. Play Areas Within Pembroke Dock.

The Town Clerk had received a letter from the County Council advising him that some play equipment would be replaced at Kavanagh Court, the Memorial Park and Quarry Park.

This information was provided to update members.

Councillor S. Perkins stated that there had been no change in County Council policy on replacing old play equipment, merely a redistribution of funds.

203. Town And Community Council Elections - Nomination Forms.

The Town Clerk attached at Appendix E a copy of a letter he had received from the Electoral Services Manager which would be of assistance to those Town Councillors who would be seeking re-election at the election on May 1st.

204. Pembroke Amateur Boxing Club.

The Town Clerk had received a letter from the Pembroke Amateur Boxing Club asking if the Town Council would be willing to be a sponsor at the Boxing Show to be held at the Pater Hall on Tuesday 22nd April 2008. Sponsorship varies from £40 for a bout, £200 for the Ring and Trophies £250.

208. Planning Applications

07/1524/PA Mr R Scourfield 27, Gwyther Street,
27, Gwyther Street,
Pembroke Dock,
SA72 6HH. **Extension to dwelling**

PROPOSED by Councillor Mrs. V. Roach
SECONDED by Councillor P. Gwyther

RESOLVED –
That the Town Council support this
application.

07/1533/PA Cathal McCosker Developments, 47, Bush Street,
Bantrims Hay, Pembroke Dock,
Middle Street, SA72 6
Misterton, TA18 8LZ **Additional 1 No 2
Bed flat previously
Approved application 07/1090/PA**

PROPOSED by Councillor R. Watts
SECONDED by Councillor Mrs. V. Roach

RESOLVED –
That the Town Council would not support this
application on the grounds of overdevelopment
and the fact that the property is situated on the
corner of Bush and Meyrick Street and would
increase the amount of off street parking in an
already congested area.

209. Planning Decisions

The following decisions had been received:-

07/1353/PA Erection of single storey extension – 46, Military Road, Pennar, Pembroke
Dock, SA72 6SQ – **Approved**

07/1341/PA Demolition of garages and erection of 5 workshops – land at Pier Road,
Pembroke Dock – **Approved**

177. REPORT OF THE FINANCIAL OFFICER

26. Payment of Accounts

The following accounts were submitted for approval of payment:

170	Society of Local Council Clerks – Publications	£33.60
171	Jewson Ltd. – Balance on Replacement Generator	£48.17
172	RBS Software Solutions – Software Maintenance for 1 year	£58.75
173	Mrs. A. Scourfield – Donation (Jason Scourfield – Fencing)	£100.00
174	Pembrokeshire Association of Local Councils – Subscription	£150.00
175	Zurich Municipal Insurance – Health & Safety Advice	£158.63
176	Pembroke Dock Museum Trust – Donation	£2,500.00

PROPOSED by Councillor Mrs. P. Folland
SECONDED by Councillor Mrs. V. Roach

RESOLVED –

That the Town Council approve
Account Nos. 170-176 for payment.
All in agreement.

27. Donation to Special Learning Centre at Pembroke School

A letter thanking the Council for the donation of £200 towards funding a trip by pupils from the above Centre to London had been received from PCSO Kelly MacKay. The pupils were very excited about the trip and were grateful to the Council for the donation.

178. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

- (a) Councillor Mrs. P. Folland who serves as a Governor on Pennar Community School stated that the recent ESTYN inspection had resulted in a very good report.
- (b) Councillor S. Perkins reported on the Public Meeting called to form the Friends of the Memorial Park. She informed Members that it had been reasonably well attended and the Constitution for the Friends had been approved and a Committee formed. The Committee was to meet in two week's time to discuss specific improvements. She thanked the Town Council and staff for their assistance and commitment.
- (c) Councillor P. Gwyther stated that the Pembroke Dock Citizens Advice Bureau meeting was not the last meeting as he had thought. The merger of Haverfordwest and Pembroke Dock CABs to form a Pembrokeshire CAB was going ahead and there would be a short overlap period from 1st April 2008 before it was integrated.

179. ANY OTHER BUSINESS

- (a) The Mayor, Councillor Paul Weatherall, made a personal statement as follows:

“It has come to my attention that a County Councillor and Town Councillor are spreading malicious rumours about me to the general public. They are saying that I am being prosecuted for benefit fraud and being removed as a councillor and in one case that I will be in court in June. These allegations are untrue and no such proceedings are taking place. I have been interviewed and that is all. I wish to make the general public know that I have reported the matter to the Monitoring Officer, Mr. Lawrence Harding, and am seeking legal advice as how to proceed with a charge of defamation of character.”

- (b) Councillor Mrs. V. Roach asked that the Town Clerk write to the County Council concerning the light on the Cycle Path in Park View Crescent which was not working.
- (c) The Mayor stated that he had heard that the number of PCSOs within the town had been reduced from 4 to 3. The Town Clerk stated this was raised at a previous meeting and he was awaiting a response to a letter written to the Chief Inspector in charge of the South Pembrokeshire area.

180. PRIVATE AND CONFIDENTIAL

PROPOSED by Councillor P. Gwyther
SECONDED by Councillor Mrs. P. George

RESOLVED –

That the public and press be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act, 1960

181. MINUTES OF A PRIVATE AND CONFIDENTIAL REPORT OF THE TOWN CLERK

PROPOSED by Councillor P. Gwyther
SECONDED by Councillor Mrs. P. Folland

RESOLVED –

That the Minutes of the Private and Confidential Meeting held on 6th March 2008 be adopted as circulated.

The meeting ended at 1915hrs

Mayor