

At a Meeting of Pembroke Dock Town Council  
held at the Pater Hall, Pembroke Dock on  
Thursday 19<sup>th</sup> April 2007.

**PRESENT:**

Councillor S. Perkins, Mayor  
Councillor Mrs. P.E.M. Folland,  
Mrs. P.E. George, P.G. Gwyther,  
K.C. Higgs, Mrs. V.M.J. Roach,  
R.G. Watts.

**IN ATTENDANCE:**

Ian Jones, Town Clerk  
Sue Lowen, Committee Clerk

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs. C. Fortune, E. Hissey, and D. Jones.

**2. PRESENTATION GIVEN BY LLOYD COLES OF CLEDDAU FM**

Lloyd Cole and Sarah Fletcher of Cleddau FM outlined to members the work carried out by Cleddau FM. He said that Cleddau FM had brought the idea of community media, which is a growing network in the UK, into Pembrokeshire. He believed that community radio empowers, regenerates and enhances local communities. It was their intention to apply for a full time licence. It was also their aim to develop a training programme which would teach participants from local community groups to put together their own programmes. To achieve this they intended to run 3 courses of 10 weeks duration each year.

He was now seeking funding towards furniture required for the training room, and would require seating and desks for 5 people.

Following the presentation, Lloyd Coles answered questions from Members.

It was agreed to consider their request for financial assistance later in the meeting under the item of Requests for Financial Assistance.

Councillor S. Perkins thanked Lloyd Coles and Sarah Fletcher for their informative presentation.

**3. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC**

There were no questions from members of the public.

#### 4. MINUTES

PROPOSED by Councillor Mrs. P. Folland  
SECONDED by Councillor R. Watts

##### **RESOLVED –**

That the Minutes of the last meeting of the Town Council held on 29<sup>th</sup> March 2007 be adopted as circulated subject to the following amendments:

(i) **Minute 171 – Pembroke Dock Town Council Bank Account**

This should read “The Town Clerk reported on recent .....

(ii) **Minute 172(335)**

This should read  
“PROPOSED by Councillor Mrs. V.M.J. Roach  
.....

(iii) **Minute 175(c)**

This should read  
“Councillor Mrs. V.M.J. Roach asked whether any response had been received regarding the Town Council’s letter expressing their concerns about planning applications made retrospectively, and suggesting that a fine system for retrospective applications should be introduced in order to improve the planning process and ensure that procedures were correctly followed. The Town Clerk agreed to follow this up with the County Council.”

#### 5. MATTERS ARISING FROM THE MINUTES

(a) **Minute 169(b) – Abandoned Vehicles within the Town**

The Town Clerk advised that Pembrokeshire County Council were now looking at the question of whether a caravan had been abandoned in the Commercial Row Parking Area.

(b) **Minute 169(c) – Risk Assessments for the Town Council**

The Town Clerk advised that Risk Assessments had been completed and had been given to Mr. J. Jones and Mrs. E. Glenister for their comments before being finally approved.

(c) **Minute 170(326) – Flowering Baskets within Pembroke Dock**

In response to a query from Councillor S. Perkins, the Town Clerk advised that the aim was for the bunting being erected in the town over the weekend of 12<sup>th</sup>/13<sup>th</sup> May.

**(d) Minute 171 – Pembroke Dock Town Council Bank Account**

The Town Clerk advised that he had been in contact with Barclays Bank earlier that week but the Town Council did not have the facility of on-line banking as yet.

**(e) Minute 175(d) – Pembrokeshire County Council’s on line payment site**

In response to Councillor C. Fortune’s query regarding the above, the Town Clerk had checked the County Council’s website which indicated that their certificate was valid until 2008. No letter had therefore been sent.

**6. TOWN CLERK’S REPORT**

**1. Town Awards Scheme.**

The Town Clerk attached, at Appendix A, a draft of the revised nomination form for the Town Award scheme, which he believed addressed the concerns previously expressed about ensuring that the Town Council had a full account of a nominee’s achievement within the town. Suggestions about further improvements were requested, otherwise the form would be used for any nominations in 2009.

Members agreed that the revised nomination form would be more suitable for future Town Awards, and there were no further suggestions.

**2. Policy Statement from the Welsh Assembly Government on Local Government’s Contribution to improving people’s lives.**

The Town Clerk had received two copies of the above publication which dealt with the better integration of public services, a consistent performance and effective performance management. In particular Chapter 7 of the publication dealt with focusing on citizens within their communities and details were given of the Assembly Government’s thinking about “extending the power of wellbeing to community and town councils to enhance their local service role and partnership working opportunities”. Comment was also made about a commitment to the development of effective relationships between local authorities and town and community councils. One result of this closer working might result in the delegation of functions to those councils who have both the capacity and the willingness to take these on. The Assembly Government states:-

To focus on citizens in their communities through town and community councils we would:-

Develop national charter guidance and a framework for local authorities and community and town councils by November 2007.

Support the continuing development of One Voice Wales, with the aim to achieve full Wales coverage by 2010.

Invite the National Assembly to use its measure making powers to make it easier for citizens to establish community councils and more difficult for them to be disbanded.

To commission research to examine possible mechanisms for directly funding community and town councils. This would include reviewing current practices for funding of delegated functions, procedures for the avoidance of double taxation and possible grant schemes.

The Town Clerk had also received correspondence from One Voice Wales on this subject.

This information had been provided to update members and to seek any guidance they wished to receive.

### **3. Resignation of a Town Councillor.**

The Town Clerk had received a letter of resignation because of ill health, from Councillor Jan Rees one of the members for the Market Ward. He had advised the election manager of Pembrokeshire County Council accordingly and the appropriate action to fill the vacancy would now be taken.

Councillor Mrs. V.M.J. Roach requested that the Town Council send a letter to Councillor Mrs. Rees expressing their regret that it had been necessary for her to resign due to ill health, and hoping that her health would improve. The Town Clerk agreed that such a letter would be sent on behalf of the Town Council.

### **4. Applications for Financial Assistance.**

The Town Clerk advised members that the sum of £5000 had been set aside in this year's budget ( i.e. £1250 per quarter) for grant aid under section 137 of the Local Government Act. He had received the following applications for financial assistance:-

#### **(a) Pembrokeshire Crossroads**

Members were advised that this charitable organisation's objective was "to relieve the stresses experienced by carers of children and adults who had care needs as the result of disability, illness or age, by offering a respite service through the provision of community based support workers". The application form advised that in 2006 approximately 15 people within the Town Council area benefited from the services the organisation provided. The organisation would like to increase the amount of support it was able to offer and requested that the Town Council considered their application for financial assistance. The Town Clerk reported that the financial statement of the charity for 2005/6 year was in order. The sum of £2270 was received by the Charity from Town and Community Councils in that year and at the end of the year its financial reserves stood at £65,876.

PROPOSED by Councillor P. Gwyther  
SECONDED by Councillor Mrs. P. Folland

#### **RESOLVED –**

That Pembrokeshire Crossroads be advised that the Town Council would not be able to offer financial assistance as it was necessary for the Town Council to prioritise any donations and to give priority to those organisations based within Pembroke Dock.

**(b) All Pembrokeshire Cruse.**

This charitable organisation's principal aims and objectives were to provide support to bereaved people within the county of Pembrokeshire. In the 2005/6 year 87 people received assistance from the organisation, 13 of whom lived in the Pembroke Dock area. The accounts for the 2005/6 year were in order and showed that the financial assets of the charity at the end of the 2005/6 financial year were £2316.75. The Charity had suggested that a grant of £200 would greatly assist their work.

PROPOSED by Councillor Mrs. P. George  
SECONDED by Councillor Mrs. P. Folland

**RESOLVED –**

That Pembrokeshire Cruse be advised that the Town Council would not be able to offer financial assistance as it was necessary for the Town Council to prioritise any donations to give preference to those organisations based within Pembroke Dock.

**(c) T.S. Warrior – Pembroke Dock Sea Cadets.**

Councillor R. Watts declared his interest in this matter and took no part in the discussion or voting.

This charitable body's aims and objectives are to encourage and motivate the children and young people living in Pembroke Dock and beyond into the community by involving them in both local and national activities connected with the sea / water. This would assist their personal development and make them better citizens. Of the 15 – 30 young people who participated in the Corps approximately 10 came from within the Pembroke Dock Town Council Area. Accounts had been produced for the 2005/6 year but it did not show the make up of the income and expenditure e.g. grants / fees, cost of training, cost of equipment etc. The Town Clerk had written to the organisation and spoken to their Chairman about the matter and requested further information on 23 February, and had subsequently received further details regarding the accounts which were in order.

PROPOSED by Councillor Mrs. V. Roach  
SECONDED by Councillor Mrs. P. George

**RESOLVED –**

That the Town Council would grant a donation of £200 to Pembroke Dock Sea Cadets.

**(d) Childline Cymru / Wales.**

The object of this charity was to provide a freephone helpline for children and young people who find themselves in danger or distress. In 2005/6 year some 23,653 children and young people were assisted by the service with approximately 946 coming from

Pembrokeshire. At present only 60% of all the calls generated could be answered because of a lack of funding.

The financial accounts submitted for the 2005/6 year were in order.

PROPOSED by Councillor P. Gwyther  
SECONDED by Councillor Mrs. P. Folland

**RESOLVED –**

That Childline Cymru/Wales be advised that the Town Council would not be able to offer financial assistance as it was necessary for the Town Council to prioritise any donations to give preference to those organisations based within Pembroke Dock.

**(e) Pennar and Pembroke Judo Club.**

The Town Clerk had received a letter from a Mr P Barnikel on 15<sup>th</sup> February asking for financial assistance for this group. A formal application form had been completed but to date no response to a request for accounts had been received.

Members agreed that the decision regarding financial assistance should be deferred until the accounts had been submitted.

**(f) Llangollen International Eisteddfod.**

The Town Clerk had received an application for financial assistance from the above charitable organisation whose principle aims and objectives were “to bring people of the world together united by the common language of music and dance, to promote better understanding of greater peace”. He was informed that 1863 people from South West Wales visited the Eisteddfod in 2006. To the Town Clerk’s knowledge no schools or other organisations within Pembroke Dock participated in events in 2006 although other competitors came from Pembrokeshire. The Committee were asking that all Community and Town Councils throughout Wales consider making a contribution to the 2007 event. The financial accounts for this organisation were in order.

PROPOSED by Councillor Mrs. P. Folland  
SECONDED by Councillor Mrs. V. Roach

**RESOLVED –**

That Llangollen International Eisteddfod be advised that the Town Council would not be able to offer financial assistance as it was necessary for the Town Council to prioritise any donations to give preference to those organisations based within Pembroke Dock.

**(g) Bobath Childrens Therapy Centre Wales.**

This charitable body provides specialist therapy to over 250 children throughout a year. Currently it assisted 14 children from Pembrokeshire of which one comes from the

Pembroke Dock Area. Cases were referred to the Charity by paediatricians. The accounts for the charity for 2005/6 were in order.

PROPOSED by Councillor P. Gwyther  
SECONDED by Councillor Mrs. P. Folland

**RESOLVED –**

That Bobath Childrens Therapy Centres Wales be advised that the Town Council would not be able to offer financial assistance as it was necessary for the Town Council to prioritise any donations to give preference to those organisations based within Pembroke Dock.

**(h) Cleddau FM**

Following the presentation made earlier in the meeting by Cleddau FM, the Town Clerk asked members to consider their request for financial assistance.

It was PROPOSED by Councillor R. Watts  
SECONDED by Councillor Mrs. P. Folland

**RESOLVED –**

That the Town Council would grant a donation of £200 to Cleddau FM towards the furniture it required in setting up their training room.

**5. South Haven Gas Pipeline**

The Town Clerk had received a letter and information leaflet from RWEpower informing the Town Council that some exploratory borehole works were to take place between Blackbridge and West Pennar along the site of the proposed pipeline crossing. The work was expected to last about 12 weeks. The correspondence had been placed on the table to the RHS of the chamber for members to peruse if they wished.

This information was provided to update members.

**6(a) Planning Applications**

<b>06/1617/PA</b>	The Estate of E.A.Jones (Deceased) c/o Richard Ormond FRICS., Guy Thomas & Co., 33, Main Street, Pembroke. SA71 4JS	4, Tremeyrick Street, Pembroke Dock. SA72 6DX <b>Construction of a pair of houses</b>
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PROPOSED by Councillor Mrs. V. Roach  
SECONDED by Councillor R. Watts

**RESOLVED –**

That the Town Council recommend refusal of this application on the grounds of

1. Overdevelopment of the area
2. Problems with access/egress

<b>06/1747/PA</b>	Mr M Nunn, 25, Lewis Street, Pembroke Dock. SA72 6DD	25, Lewis Street, Pembroke Dock, SA72 6DD <b>Erection of a Conservatory</b>
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PROPOSED by Councillor R. Watts  
SECONDED by Councillor Mrs. P. George

**RESOLVED –**  
That the Town Council have no objection to this application.

#### **6(b) Planning Decisions**

The following Planning Decision had been received from the County Council:

- 05/1156/PA** 2 No two storey houses – Victoria Hall, Nelson Street, Pennar, Pembroke Dock – **Approval of reserved matters**
- 06/1319/PA** Erection of 1 ½ storey dwelling – Plot B, Sycamore Woods, Bufferland, Pembroke Dock – **Approval of reserved matters**
- 06/1323/PA** Erection of one dwelling – Plot 4 Sycamore Woods, Bufferland, Pembroke Dock – **Approval of reserved matters**
- 06/1409/PA** New Entrance Porch and toilet facilities – St. Teilo’s Mission Church, London Road, Pembroke Dock - **Approved**
- 06/1426/PA** Conversion of 2 No. flats into one dwelling – 69, Queen Street, Pembroke Dock – **Approved**
- 06/1464/PA** To convert the building into 5 No. residential flats – The Boat House, Beach Road, Llanreath, Pembroke Dock - **Approved**
- 06/1483/PA** Extension to garage to form store – 7 Presely View, Pembroke Dock – **Approved**

### **7. SUPPLEMENTARY REPORT OF THE TOWN CLERK**

#### **7. Twinning Committee**

A meeting of the Twinning Committee was to have been held on 19<sup>th</sup> April at 2.00pm concerning the forthcoming visit of the Bergen Band (September 2007), which had been postponed because of lack of participants.

The Town Clerk apologised to members that they had only been informed the previous day regarding this meeting, but had himself received notice of it the previous week and had assumed that other members had also been informed at the same time.

Members agreed that an evening meeting would be preferable and suggested the following dates:

Tuesday 24<sup>th</sup> April at 7.00pm or Tuesday 1<sup>st</sup> May at 7.00pm.

The Town Clerk agreed to contact members of the Twinning Committee as soon as a date had been confirmed for this meeting.

### **8. Meeting Of The Tourism Committee.**

A meeting of the Tourism Committee had been held on 18<sup>th</sup> April concerning whether instead of a Winter Carnival an Ice Rink and Christmas Fayre could be held instead. The cost involved for three days over the period 14 to 16 December 2007 is:-

Fun Ice                      £5,500 plus VAT

The size of the rink is approx 28ft square. The rink could be placed outside without the need for a marquee. The rink could operate when there was light drizzle but could not operate when there was rain. This Company provides everything and collects the hire fees which are then given back to the hirer. 2 members of staff are on duty. Money towards the cost could also be sought from sponsors and from advertising space around the rink itself. The ice ring is a synthetic surface. The company is covered for public liability in the sum of £5million. A small snow machine is provided.

Ice Magic                    £5,358.75 plus VAT

The size of the rink is approx 33 square feet. The rink could be placed outside without the need for a marquee (see above). 3 members of staff are on duty but the company does not collect the hire fees, that is down to the hirer. £10 million public liability insurance is in place. A small snow machine is provided.

This company would also provide a larger rink at a cost of £9108.75 plus VAT.

For a two day hire the costs would be reduced.

Both companies would only operate the rink for a maximum of 8 hours per day.

The Pembroke Dock Chamber of Trade is in favour of the attraction. The Town Clerk had spoken to Mrs Lillian Lang who is from the Saundersfoot Chamber of Tourism who hired Ice Magic for their St Nicholas Christmas Market event last year which was held on the Harbour Area. She informed the Town Clerk that overall the rink made a slight loss but if VAT had been excluded then it would have broken even. She informed that the charges made based on ½ hr skating were:-

Children                    £3 per half hour  
Adults                      £5 per half hour

Provision for a family ticket was also made with a charge, for example, 1 Adult and 3 children, 2 Adults and 2 children etc.

The Tourism Committee were in favour (by a majority of 3 -1) for the attraction to be booked.

The Town Clerk had preliminary made enquiries with the County Council for the use of the Western Way Car Park for the event and had been advised that the following issues would need to be considered:-

1. There would be a need for a Licence under the Licensing Act 2002 if it was held at the Car Park.
2. If the event was a charitable event then the Car Park would be closed and it is unlikely that the County Council would make a charge which currently is £50 per week.
3. If trading took place in relation to other stalls then it was possible that there would be a need to seek consent for street trading. A fair would be exempt from the street trading provisions but the sale of cakes etc would fall foul of the regulations if the area was not "a consent street". The Town Clerk understood that at present it would appear only Meyrick Street is a consent street. If the Car Park was to become a consent street then the necessary advertisement would need to appear in the local paper on three occasions (likely cost up to £1000 which the Town Council would have to meet).

Both Companies have stated that the Ice Rink can be operated in the Pater Hall.

Members' opinions were therefore sought on whether this event should be promoted by the Town Council.

Following discussion regarding whether the event should be a one, two or three-day event, the necessity of Risk Assessments, and where the Ice Rink should be located, members agreed that this item should be put on the Agenda for the next meeting of the Town Council. In the meanwhile the Town Clerk will make some further enquiries with the County Council with regard to any licence conditions safety precautions which would be required if it were to be held in the Car Park area. As regards it being held in the Pater Hall the Town Clerk would make an approach to the Pater Hall Community Trust as well as making a risk assessment. He would report back to the next full meeting of the Council on his preliminary findings.

## **9. Pembroke Dock Chamber Of Trade.**

The Town Clerk attended the last meeting of the Chamber when the question of the provision of illuminated small Christmas Trees on shops within Dimond Street was discussed. The cost of such external trees had been costed at £120 for 13. The Town Council could then rent out these trees to traders at the rate of £25 each for the Christmas season (5 weeks duration). The Chamber of Trade agreed to ask their members whether they wished to proceed with this course of action. The Town Clerk had been requested to make contact with businesses such as Boots the Chemist and Woolworths to ascertain their views.

Once a response had been received from members of the Chamber of Trade then the matter would be referred to the Tourism Committee / Full Council for a recommendation / decision.

The question of whether Pembroke Dock should become a Fair Trade Town was also discussed. At this stage the Chamber did not believe that they could support this

because use of fair trade coffee / tea etc increased overall costs. The guidance in the Fairtrade Town Goals and Action Guide suggested that we should have at least two retail outlets providing fair trade products and a similar number of catering outlets. In addition a number of businesses / other work places should use fair-trade products. A local fair-trade directory would also have to be prepared.

The Town Clerk asked if any member was aware of any cafe / restaurant within the town providing Fair Trade Tea / Coffee etc. Without such a facility Fair Trade Town Status could not be pursued. members were unable to provide any details of such premises. the Town Clerk agreed to check to see if the Tesco's cafe provided Fair Trade Tea / Coffee.

**10. Events to Commemorate the Closure of the RN Facility and the Visit of the RFA Largs Bay (22 – 25<sup>th</sup> June 2007).**

Originally it was hoped to attract the BBC Songs of Praise programme to broadcast a service from the town which would link into the closure of the RN facility and the renovation of the Garrison Chapel. The Town Clerk was sorry to report that the BBC had been unable to accede to the request. An alternative had now been progressed which would be for a church service to take place aboard the RFA Largs Bay on Sunday 24<sup>th</sup> June at 1030hrs. The weekend was also being commemorated nationally as the 25<sup>th</sup> Anniversary of the Falklands Conflict. Other events taking place that weekend would be a cocktail party aboard the vessel for the King George's Fund for Sailors which would conclude with a beating of retreat ceremony.

The Town Council agreed that they would support these events.

**11. Application for Financial Assistance**

Councillor Mrs. P. George declared her interest in this matter and left the Chamber while this matter was being discussed.

The Town Clerk had received a request for financial assistance from Mr & Mrs Jonathan George of 23, Britannia Road, Pembroke Dock who were seeking financial assistance towards the £450 which their son would have to pay for participating in a football tournament in Spain called the "Donosti Cup". The £450 included the cost of flights, hostel accommodation, food and fees etc.

A decision by members on this application was requested.

It was

PROPOSED by Councillor Mrs. V. Roach  
SECONDED by Councillor R. Watts

**RESOLVED –**

That the Town Council would grant a donation of £100 to Mr. and Mrs. George towards the costs of their son participating in the Donosti Cup in Spain.

## **12. Schools Sunflower Competition.**

The Town Clerk had been asked by Pembroke Town Council whether Pembroke Dock Town Council would wish to be included in this year's competition for schools. If the Town Council wished to be involved they would need to approach the three primary schools within the town to let them know about the competition.

Members agreed that the Schools Sunflower Competition should be held again this year, and the Town Clerk agreed to contact the schools accordingly. Sponsorship of the event was being provided by Pembroke Garden Centre.

## **13. Civic Awards Ceremony.**

All the recipients had been notified and were available to attend for the presentation ceremony to be held at the Pater Hall on Friday 27<sup>th</sup> April 2007. The Town Clerk had arranged a small buffet for recipients and guests, the cost being limited to £4 per head.

Members gave their approval to these arrangements.

## **14. Sustainable Communities Bill.**

Members were advised that the Town Council wrote to Mr N Ainger, MP about the above bill seeking his support for its aims. The Town Clerk had received a letter from Mr Ainger dated 16<sup>th</sup> April which enclosed a copy of a letter he had received from Mr Phil Woolas who is Minister for Local Government and Community Cohesion. A copy of that letter had been distributed to all members at the Town Council meeting.

## **15. Martello Quays Ltd**

The Town Clerk had been in contact with Mr Keith Williams from Martello Quays Ltd in respect of a presentation to be made to Town Councillors. He had tentatively agreed Thursday 26<sup>th</sup> April, starting at 1830hrs, for a 20 minute presentation following which members could ask questions. The presentation would be to the Town Council only and would not be open to the public who would have the opportunity of attending other meetings. The Town Council would then have an opportunity to reflect on what had been said and to make any further enquiries necessary in time to make their detailed observations at the Town Council Meeting to be held on 17th May (adjourned meeting from the AGM on 10<sup>th</sup> May)

Councillor S. Perkins stated that she was most concerned that Martello Quays Ltd. had still not arranged to hold a public meeting but were arranging meetings with smaller groups. She believed that although the Town Council should go ahead with this presentation, they should continue to press for a full public meeting because it was important to know what the public's feelings on this issue are.

## **8. VERBAL REPORT OF THE TOWN CLERK**

### **(a) Residents Parking Schemes**

The Town Clerk advised Members that businesses were eligible to apply for parking permits within Residents Parking Schemes, and that the Town Council was therefore eligible to apply for a parking permit in Lewis Street. The Town Clerk read out to Members a letter which had been received from Mr John Price, Traffic Manager for Pembrokeshire County Council in which it stated that businesses operating in a street having residents only parking spaces could apply for a permit. This could therefore mean that the Town Council and the Pater Hall community trust could apply for a permit in respect of Lewis Street.

### **(b) Celtic Rivers Trust**

The Town Clerk reported that he had received a letter from the Celtic Rivers Trust which advised that they aimed to carry out a project consisting of a Trail which would follow the banks of the Eastern and Western Cleddau and that they would be producing documentation which would follow. They were hoping to be awarded Lottery funding for this project and were asking if the Town Council would like to be involved.

Members agreed that they would be interested in receiving information regarding this project.

### **(c) Townscape Heritage Initiative**

The Town Clerk advised that a copy of the latest newsletter from Townscape Heritage Initiative had been distributed to Members at the meeting.

### **(d) Health and Safety issues**

The Town Clerk advised that the Town Council would need to purchase a ladder as the one being currently used belonged to Jeremy Jones, the Caretaker/Handyman. He would also discuss the matter with the Pater Hall Community Trust.

## **9. REPORT OF THE FINANCIAL OFFICER**

### **1. Payment of Accounts**

The following accounts were submitted for approval of payment:

1	SWALEC – Electricity – Albion Square Lamp	£21.51
2	Society of Local Council Clerks – Publications	£22.70
3	Sage – Payslips	£27.03
4	British Telecom – Line Rental	£67.89
5	The Consortium – Stationery	£96.00
6	I. Jones – Conference Expenses	£358.65
7	SWALEC – Electricity – Christmas Lights	£561.49

The Town Clerk asked for the following additional account to be approved for payment:

9 Talk Talk – Telephone Charges £7.37

PROPOSED by Councillor R. Watts  
SECONDED by Councillor Mrs. P Folland

**RESOLVED –**  
That Account Nos. 1-9 be approved  
for payment.

## 10. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

- (a) Councillor Mrs. P. George advised that she had attended interviews at the Pembroke Dock Community School.

## 11. ANY OTHER BUSINESS

- (a) Councillor Mrs. P. George advised that she had attended a Communities First meeting the previous night when it had been reported that a phone call had been received from Islwyn Griffiths who is now living in Cardiff regarding holding an exhibition on the 12<sup>th</sup> May for the 50<sup>th</sup> Anniversary of children coming from Europe and staying with host families. He was asking if anyone in the town who had photographs or memorabilia would loan them for this exhibition.
- (b) Councillor Mrs. P. George commented that because of the recent No Smoking Laws in Public Premises, people were now congregating outside the Prince of Wales public house and the Star Club to smoke. Chairs and sometimes tables had been placed on the pavement which then impeded pedestrians and reduced visibility for road vehicles.

The Town Clerk agreed to seek advice from the appropriate section in Pembrokeshire County Council regarding this problem and ask whether people are allowed to congregate / sit around tables / chairs which are placed on the pavement outside public premises in order to smoke.

- (c) Councillor R. Watts reported regarding the development in Clarence Street, in which four parking places were to be provided. He was very concerned that if two cars were parked in the parking area, it would be impossible to park a third car. He believed that the provision of car parking had not been in the original plans and that it would be impossible for four cars to be parked in this area. The Town Clerk reported that he was still awaiting a response to his earlier enquiry. No approval for the variation in the planning application had yet been notified to him by the County Council.
- (d) Councillor P. Gwyther reported that the capping of the top of the wall on the Top Road was crumbling; the wall had been capped as far as the school grounds, but the rest of the wall needed to be made safe. He asked that the Town Clerk write to

the County Council to ask if repairs could be made and for the safety of the wall to be checked.

- (e) The Town Clerk advised that 6 or 7 street lights in along the path to the secondary school located in Pembroke Road had been vandalised. The County Council had advised him that individuals were "shinning up" the poles and removing / damaging the light fittings. The lighting columns had been made safe but because of continuing vandalism after they had been repaired it had been decided that no further repairs would be made for the time being pending a "vandal proof" solution.
- (f) Councillor Mrs. P. Folland asked the Town Clerk if any progress had been made regarding a shelter at the Bus Stop in Tesco's. The Town Clerk agreed to follow this up.
- (g) Councillor Mrs. V. Roach asked the Town Clerk if a get well card could be sent to Councillor Hissey on behalf of the Town Council.
- (h) Councillor S. Perkins reported that the cycle path in Pembroke Dock was going to be extended, following the School successfully gaining funding from "Safe Routes for Schools" and other sources.
- (i) Councillor S. Perkins reported that the Summer Festival arrangements were progressing well and funding had been raised for the event.

## **12. PRIVATE AND CONFIDENTIAL**

PROPOSED by Councillor R. Watts  
SECONDED by Councillor P. Gwyther

**RESOLVED –**  
That the public and press be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act, 1960.

## **13. MINUTES OF A PRIVATE AND CONFIDENTIAL MEETING HELD ON 29<sup>TH</sup> MARCH 2007**

PROPOSED by Councillor R. Watts  
SECONDED by Councillor P. Gwyther

**RESOLVED –**  
That the Minutes of the Private and Confidential meeting of the Town Council held on 29<sup>th</sup> March 2007 be adopted as circulated.

**The meeting ended at 2025hrs**

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**Mayor**

