

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday 16<sup>th</sup> November 2006

**PRESENT:**

Councillor P. Weatherall, Deputy Mayor  
Councillors D. Esmond, Mrs. C. Fortune,  
Mrs. P.E. George,  
K. Higgs, E. Hissey,  
Mrs. V.M.J. Roach, R. Watts.

**IN ATTENDANCE:**

Ian Jones, Town Clerk

**97. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs. P. Folland, P.G. Gwyther, D.L. Jones, S. Perkins, and Mrs. J.M. Rees.

**98. PRESENTATION GIVEN BY ALEX ALLISON, PEMBROKESHIRE COUNTY COUNCIL REGARDING PENNAR PATHWAYS PROJECT**

Alex Allison advised Members that in in 2001, SPARC commissioned a report which was designed to look at establishing a trail between Pembroke and Pembroke Dock. One of the recommendations of the report was of some way of extending the National Parks Coastal Path around the Pembroke River Estuary. As a result, his department was handed the report and he walked the whole length of the proposed pathway. Part of the pathway is on land designated as SSSI, and he spoke to National Parks and all the agencies involved in SSSI (Site of Special Scientific Interest) to find out if there were any objections to the proposed path, which would be a circular, multi-user route and would also link the Heritage Trails of Pembroke and Pembroke Dock. The aim of the project would be a trail that would be accessible for everyone, including disabled people. He had contacted all the owners of the land concerned who had agreed in principle to the proposed path.

He stressed that this was a community project and it had been agreed that all community agencies would work together, with a steering group led by 21C. It was now necessary for an engineering and feasibility study to be carried out which would need funding, which could be obtained. Sustrans were also considering the suitability of this project for funding.

Councillor P. Weatherall thanked Alex Allison for his very informative talk and commented that this trail would also be very popular with visiting walkers. The Council were keen for the proposal to go ahead.

## 99. MINUTES

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor D.T. Esmond

### **RESOLVED-**

That the Minutes of the last meeting of the Town Council held on 26<sup>th</sup> October be adopted as circulated, subject to adding the name of Councillor E. Hissey to the list of those attending the meeting.

## 100. MATTERS ARISING FROM THE MINUTES

### (a) 86(a) – Warrior Tank etc. near to the Warrior Way Car Park

The Town Clerk reported that he had spoken to Colonel Rogers who had experienced a similar problem with the tanks outside Castlemartin Range. He had suggested that technical advice was sought from Major George Gear for improving the tank, and that some kind of cover for the tank might also have to be considered to protect it from the elements.

Councillor R. Watts advised that now it had been established that the tank was the responsibility of the Town Council, there were two main issues, i.e. maintenance and repairing damage to the tank, and Health and Safety issues.

Most of the damage had been caused where people/children had been climbing on the tank and the metal had become thin and rusty. He advised that Major Gear had very kindly agreed to donate some paint.

Following discussion as to whether a cover for the tank would be appropriate, it was

PROPOSED by Councillor R.G. Watts  
SECONDED by Councillor D.T. Esmond

### **RESOLVED –**

That costings should be obtained for bi-annual redecoration of the tank from local specialist contractors, the names of which would be provided by Councillor D. Esmond. The Town Clerk would write to Major Gear thanking him for the donation of paint.

### (b) 184(b) – Cleddau FM

The Town Clerk reported that Lloyd Coles of Cleddau FM had asked if he could give a presentation to the Town Council in April 2007, to which the Town Council agreed.

## 193. Twinning with Bergen, Germany.

The Town Clerk understood that Bergen had been originally twinned with Pembroke Town Council when that council also looked after the affairs of Pembroke Dock. When Pembroke Dock Town Council was formed in 1986 it had been assumed that the twinning arrangements

with Bergen would continue, however, the Town Clerk could find no documentary evidence of that in some of the early minutes. He therefore requested members to give him a direction as to whether they wished him to ask the Joint Twinning Committee to renew our Town Council links with Bergen.

At the Town Council meeting on 7<sup>th</sup> September 2006 the Town Clerk had been asked to make some enquiries about Twinning and whether the Town Council could twin with another town. The Town Clerk provided the following information:-

“The main purpose of twinning is to widen horizons and promote international friendship. It is a conscious attempt to understand another country through a place that represents a cross-section of the citizens of that country, and through that relationship contribute to peace and goodwill between all countries of the world.

A twinning is a special relationship between two local authorities and communities. It is not just an official agreement to be made, celebrated and then forgotten except on special occasions, but should represent the desire of those concerned to share experiences, to exchange ideas, to become friends, to visit each other and perhaps to co-operate in discussing common problems, and by so doing obtain a sympathetic understanding of each other’s point of view. A twinning should provide scope to involve people of all age, levels and interests and should cut across boundaries, including political ones. Within all communities there is a wide range of local activities (schools and colleges, clubs and societies, social, cultural, sport and hobby groups, voluntary social agencies, youth groups, business and professional groups etc.) which can be brought within the twinning.”

The Town Council might if it wished form a twinning with a place in any part of the world, however, distance and dissimilarity might make some twinings impractical, although others might see these difficulties as a challenge. The decision would rest with the Town Council but in making a decision he advised that the practicalities of the arrangements we enter into must be looked at. The majority of twinings in the UK were with Western Europe but with the advent of democratically elected governments in Eastern and Central Europe an increasing number of UK local authorities were appreciating the benefits of partnerships with a Central or Eastern European community in addition to the more traditional ones. Links with developing countries elsewhere in the worlds were also increasing.

The Town Council was asked therefore to consider these options and to let the Town Clerk know what part of the world they would wish me to make contact with.

Councillor P. George confirmed that when the twinning document was originally signed, both Pembroke and Pembroke Dock were involved, and that the arrangement that now existed between the Town Council of Pembroke Dock and Bergen was now more of a friendship.

Following discussion, it was agreed that the links with Bergen should be maintained and re-invigorated as appropriate, and not to seek links elsewhere.

#### **194. Consultation On Draft Guidance On The Clean Neighbourhoods And Environment Act 2005.**

This document had been distributed to members at the last meeting for their consideration. The Town Clerk requested members bring it with them to this meeting in order to give an opinion on the various questions which had been posed by the assembly government.

Councillor R. Watts stated that he had read this document and asked for two points to be noted, i.e.

- 1) Street cleaning: a lot of litter was being caused by paper slips from ATMs, and that the Banks should be requested to provide litter bins.
- 2) Abandoned cars: the proposed legislation had defined an abandoned car as one which had been stationary for a significant amount of time. However, Councillor Watts felt that “a significant amount of time” also needed to be defined. The Town Clerk suggested that a definition be included in the regulations so as to avoid misinterpretation or a Court Ruling on the matter.

The Town Clerk felt that there was much in the report that was worthy of the Town Council’s support and would make a difference to the people who lived and worked in the the town. He requested members to let him have any other comments they might have in time for the next meeting and he would then send off a response.

### **195. Painting Of HMS Pembroke.**

The Town Clerk had received a letter from Lt Cdr V R A Noyce who had provided a photograph of a picture he had painted in oils of HMS Pembroke. He had offered the picture to the Town Council for purchase at a cost of around £650. The Town Clerk had sent a copy of his letter to Pembroke Town Council to see if they were interested in his offer. The photograph was placed on the table to the right of the chamber for members to view together with the associated correspondence.

Members agreed that they would not be interested in purchasing the painting and requested the Town Clerk to inform Lt. Cdr. Noyce accordingly.

### **196. Letter From One Voice Wales.**

The Town Clerk had received a letter from the Chief Executive of One Voice Wales asking the Town Council again if they would like to join. This time they had offered a fee of 65% of the membership fee for the remaining part of the year (£559) on the understanding that for 2007/8 the full fee would be payable. The Town Clerk had provided a copy of the letter to Councillor Ron Watts who is the Town Council representative on PALC.

Councillor Mrs. Roach stated that the Town Council had made their decision before of not joining, and there was no change in that decision.

Councillor Watts said that he believed the Town Council was already being served well by PALC.

Members therefore agreed they would not join One Voice Wales and that the Town Clerk should advise them accordingly.

### **197. Dyfed Powys Constabulary – Annual Policing Plan For 2007/8.**

The Town Clerk had received a letter from the Clerk to the Police Authority asking what the Town Council saw as the local policing priorities for the forthcoming year.

Members agreed that the main priority was antisocial behaviour, especially youth crime.

Councillor Edmond advised that it was important for people to ring the Police and obtain a crime number from them if they were reporting any damage to property, in order for the crime

figures to be recorded correctly, as these figures formed part of the assessment for provision of PCSOs.

There was also a discussion on the anti-social behaviour taking place in the area both in and around the Memorial Park.

Members agreed that the Town Clerk should write to the Police requesting that they carry out an operation exercise to be targeted on a specific day and time, e.g. Friday 1200 midnight, when it had regularly been noted that much of the antisocial behaviour had taken place.

#### **198. RWE / NPower Information Notice.**

The Town Clerk had received a letter from the above company to advise that temporary site investigation works would be carried out at the Pembroke Power Station in connection with their application to build a gas fired power station.

This was background information provided to members.

#### **199. Request For Footpath Between Pembroke Ferry And The Cleddau Bridge.**

Members were reminded that the Town Council forwarded a petition and a letter of support to the County Council asking that this matter be given priority. The Town Clerk had now received a response stating that the Town Council's request would be assessed with other similar works but that a footway was not likely to be constructed in the near future because of financial constraints.

#### **200. New Traffic Order – Commercial Row And Dimond Street.**

The Town Clerk had been advised by the County Council that they proposed to extend the no waiting at any time restriction on the east side of Commercial Row close to its junction with Queen Street. Similarly the revised restrictions in Dimond Street were also to be advertised. (Appendix A)

#### **201. Provision Of PCSOs Within Pembrokeshire.**

The Town Clerk enclosed a copy of a letter (Appendix B) he had received from Chief Supt. Paul Amphlett concerning the above topic and his subsequent reply which requested clarification. Supt. Amphlett had e-mailed the Town Clerk in response to his letter as follows:

"I refer to your recent letter and have responded via e-mail as you have a meeting on Thursday. In response to your specific questions:-

1. Where are the Home Office funded 7 additional PCSOs going in March 2007?

I haven't changed my mind. Pembroke Dock and Pembroke will benefit from PCSOs arriving in the Spring. However I recently had a meeting with a number of Cllrs (organised by Cllr Tony Wilcox) and there was a real enthusiasm for the potential of Community funded PCSOs - the main difference between the two PCSOs is the element of control the funding body would have with the latter.

2. Who would determine the hours spent in jointly funded areas?

That would be a matter for the joint funders to agree upon. I would suggest a joint management

committee is set up to look at the priorities for your PCSOs and what hrs/locations he/she would patrol within their 37hr working week. I am more than happy to assist with this.

3. What powers do they have?

The list is extensive and growing. Certainly they have powers in relation to fixed penalties for anti-social behaviour type offences, plus dog fouling and so forth. They do not have the power of arrest and I personally believe that is a good thing. Their role must be high visibility and to be 'bogged down' in processing prisoners will not provide a good return on your investment.

I am sorry I am unable to attend your meeting. I hope the above answers your query. If there is an interest, then more detailed discussions can obviously follow. "

Following discussion with regard to the Town Council paying for extra PCSOs or meeting any shortfall and how much their work could be directed by the Town Council, it was agreed that the the Town Clerk should write to Nick Ainger MP expressing the Town Council's concerns regarding Government policy on funding PCSOs, and invite him to discuss this issue at a future meeting of the Town Council. The Town Clerk was also asked to include this matter in his press report, adding the importance of reporting crimes and obtaining a crime number from the Police.

## **202. The Pembroke Dock Sunderland Trust.**

Councillor R. Watts declared his interested in this matter and took no part in the discussion or voting.

The Town Clerk enclosed a copy of a letter (Appendix C) from the newly formed Trust for members' information. He asked members to indicate what response they wished him to make.

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor Mrs. V.M.J. Roach

**RESOLVED –**  
That the Town Council would support the  
Pembroke Dock Sunderland Trust in principle.

## **203. Commemorations Concerning HMS Eggesford.**

The Town Clerk had received a letter from Heinrich Detter from Osnabruck in Germany concerning the transfer of the above vessel to the then West Germany Navy in Pembroke Dock in 1958. He was advised that 8 members from the crew which took over the vessel in Pembroke Dock would like to visit in April / May 2008 to commemorate the 50<sup>th</sup> anniversary of its transfer. The Town Clerk had asked Councillor Ron Watts to make some enquiries about the matter but in the meanwhile he asked if the Town Council would wish to welcome the 8 people at a reception in the Pater Hall in 2008.

Members agreed that the 8 members of crew visiting in 2008 should be welcomed at a reception in the Pater Hall and Herr Detter be advised accordingly.

## **204. Planning Decisions**

The following decisions had been received:

- 04/1069/PA** Replacement of 2 No. bungalow units with 2 No. house units and additional house unit (on Plot 23A) at northern end of site – Phase 2, Lavinia Drive, Pennar, Pembroke Dock – **Approved**
- 05/1079/PA** Conversion of garage to 2 storey flat/apartment with garage below – 73 Queen Street, Pembroke Dock - **Approved**
- 05/1655/PA** Erection of 3 dwellings – Plots M, N and N1, St. Patricks Hill, Llanreath, Pembroke Dock - **Refused**
- 06/0176/PA** Erection of Dwelling – Land adjacent to 1 Sunderland Avenue, Pembroke Dock – **Refused**
- 06/0259/PA** Erection of one dwelling with garage – 18 Owen Street, Pennar, Pembroke Dock - **Approved**
- 06/0283/PA** Residential Development – Plots 1-7, Pennar Park, Pembroke Dock - **Approved**
- 06/0434/PA** Change of use from 2 flats and a disused pharmacy to 4 residential flats – 28 Commercial Row, Pembroke Dock - **Approved**
- 06/0658/PA** New handrails and contrast nosings to existing access to Branch – HSBC Bank, 31, Dimond Street, Pembroke Dock, Pembrokeshire SA72 6BT – **Approved**
- 06/0700/PA** Change of use to one dwelling – Wesley Old Manse (Wesley Villa), Victoria Road, Pembroke Dock - **Approved**
- 06/0714/PA** Proposed external rendering – Pater Hall, Lewis Street, Pembroke Dock – **Approved**

## **205. Refusal Of Consent To Display An Advertisement**

- 06/0015/AD** Projecting illuminated sign – 87 Queen Street, Pembroke Dock  
**Refused**

## **101. SUPPLEMENTARY REPORT OF THE TOWN CLERK**

### **206. Memorial Park Sub Committee Meeting With Pembrokeshire County Council Held On Tuesday 14<sup>th</sup> November 2006.**

The first meeting of the group had been held the previous Tuesday when it was agreed that a realistic timescale for the consultation work on the scheme would be a period of six months. There had been a discussion as to how the group would consult with the Community and what initial improvements to the park were being considered. At this stage cost was not regarded as important. Once the consultation was over then arrangements would be held for a Public

Meeting where the ideas would be debated using the services of a facilitator. The group had agreed to meet again in two weeks time to comment on the proposed draft letter which would be issued to interested bodies / individuals. It would also decide on what organisations / individuals would be approached for their comments on a face to face basis. There had been a discussion as to what organisations / individuals should serve on the Sub Committee. The Town Clerk had indicated that he had no problem in serving on the Committee as Secretary to the group but believed his impartiality could be called into question if he carried out duties above this. He believed he had a role to take as a critical friend especially when it came to discussing the Town Council's response to the Sub Committee's findings / recommendations.

He invited Town Council representatives to give further detailed comments on what was discussed.

Councillor P. Weatherall reported that it had been a very positive meeting which had produced good ideas. It had been decided to invite organisations from the town, e.g. the Bowling Club, Civic Society, Schools, etc., to become involved and submit their ideas, after which a public meeting would be held.

Councillor E. Hissey said that he believed that any improvements that were made would be futile unless a park keeper was employed to maintain the park.

Councillor Weatherall advised that this item was on the list of how security of the Park could be made more effective.

#### **207. Town Council Members / Staff Christmas Meal.**

The Town Clerk had made the necessary enquiries of the Cleddau Bridge Hotel who were offering the following menu at a cost of £17.00 per person.

Carrot & Coriander Soup or  
Smoked Trout served with Lemon and Dill Dressing or  
Homemade Chicken Liver Pate with Cumberland Sauce

Roast Pembrokeshire Turkey with Sage and Onion Stuffing and Cranberry Sauce or  
Roast Beef with Yorkshire Pudding or  
Baked Cod Fillet with Beurre Blanc or  
Marinated Salmon, King Prawn and Cod Skewers or  
Goats Cheese, Spinach, Red Onion and Mushroom Parcel with Pesto Sauce (V)

Traditional Christmas Pudding with Rum Sauce or  
Belgian Chocolate Marquis served with Crème Anglaise or  
Tarte au Citron

Coffee or Tea and Mince Pies

He advised that the hotel could accommodate the Town Council on Monday 4<sup>th</sup>, Tuesday 5<sup>th</sup>, Wednesday 6<sup>th</sup> or Thursday 7<sup>th</sup>.

Members preference to dates was requested and an indication of numbers likely to attend so that he could make the necessary arrangements. A "Tick Menu" would then be sent to those Councillors / Staff interested.

Members agreed that Monday 4<sup>th</sup> December would be preferable. The Town Clerk advised that he would send out the menu requests the following day.

#### **208. Fair Trade Town.**

The Town Clerk reminded Members of their commitment to become a fair trade town and to this end he requested that fair trade tea, coffee, sugar biscuits etc be purchased for Town Council use. The cost would be slightly above that which was usually paid and he requested Council to confirm this would be in order. He also reported that we were slowly following the necessary steps to become a recognised fair trade town. He would make use of an organisation Traidcraft for the purchases.

PROPOSED by Councillor R.G. Watts  
SECONDED by Councillor Mrs. C. Fortune

#### **RESOLVED-**

That the Town Council would purchase tea, coffee, etc. from Traidcraft for future use.

#### **209. Pembroke Dock Chamber Of Trade.**

The Town Clerk attended the last meeting of the Chamber of Trade the previous evening. The Chamber had indicated that they wished to work closely with the Town Council on matters of common interest and requested that if there was a Winter Carnival in 2007 that preparations would start earlier than this year. They would also like to support the Town Council with ideas for improving the Christmas Illuminations. The Town Clerk had asked that they bring their proposals on this matter to a meeting of the Tourism Committee. The Chamber asked if the Town Council could press for a sign to indicate Free Long Term Parking in the Western Way Car Park if charging was introduced by the County Council. They similarly asked that short term parking be sign posted. A request was also made for a directional Town Centre sign to be placed at the London Road junction with the Bierspool Retail Park, such that those exiting the site were made aware of the direction to the Town Centre. Comment was made about improving the Town Centre Guide and discussions would be held with Councillor Phil Gwyther.

With regard to the proposed car parking charges, the Town Clerk advised that Mr. Jeremy Jones the Caretaker/Handyman to the Pater Hall had distributed leaflets in the car park the previous week. Observations had to be submitted by 30<sup>th</sup> November, and the petitions would be handed in by Monday 27<sup>th</sup> November. The Town Clerk advised that a reply to his letter sent to Ian Westley on 30<sup>th</sup> October was still outstanding. He then read out the letter he had sent to Ian Westley in full to the Town Council. He also advised that he had spoken to the Town Clerk of Tenby who were intending to employ a Town Planner to put their observations together, and that Pembroke Town Council had also decided to object.

Members discussed how best their letters of objections and petitions could be presented, and it was suggested that all the Mayors should present their petitions together and for publicity to be arranged for this.

Councillor D. Esmond commented that it was also necessary to put pressure on the County Council regarding the need for long term parking in Pembroke Dock as the Marina

development would be using up Western Way parking and the Coal Yard was for sale, resulting in no long term parking being available in Pembroke Dock.

The Town Clerk then returned to the question of signage and whether this could be carried out in partnership with the Chamber of Trade.

PROPOSED by Councillor Mrs. P.E. George  
SECONDED by Councillor R.G. Watts

**RESOLVED-**

- 1) That the Town Council would request signage for Long Term Parking in Western Way and Short Term Parking as appropriate if Car Parking Charges were introduced by the County Council.
- 2) That a directional Town Centre sign be placed at the London Road junction with the Bierspool Retail Park, such that those exiting the site were made aware of the Town Centre, and that this would be funded in partnership with the Chamber of Trade.

**210. Invitation To Send A Team To A Fundraising Quiz Night Organised By The Mayor Of Pembroke.**

The Town Council had received an invitation to send a team of up to 4 people to participate in the above event which was to be held on Friday 1 December 2006 at 1915hrs at Pembroke Town Hall. The cost of £5 per member of the team included a supper.

Members were unable to attend on this occasion and declined the invitation.

**211. South Area Liaison Meeting.**

The Town Clerk advised that the next forum meeting would be held on Monday 11<sup>th</sup> December at the Sports Pavilion Hall, Hundleton commencing at 1900hrs (7.00pm). The main topics for discussion were:-

- (a) Community Policing.
- (b) Local Development Plan.

A copy of the last minutes was attached at Appendix D.

The Town Clerk asked for the names of those who wished to attend.

Councillor R.G. Watts agreed to attend the next forum meeting on Monday 11<sup>th</sup> December.

## **212. Street Naming.**

The Town Clerk had been advised by the County Council that the name of the road leading from the Bridge to the eastern end of Warrior Way was to be known as “Ernest Morgan Road”.

## **213. Meeting With Local Health Board Concerning Dentistry In South Pembrokeshire.**

The Town Clerk had received a letter from Christine Gwyther, AM., concerning a meeting which she had organised with the Local Health Board (LHB) concerning the above topic. The meeting was being held on Thursday 30<sup>th</sup> November 2006 at 1900hrs (7.00pm) in Pembroke Town Hall.

The meeting would be addressed by Bernadine Rees, Chief Executive of the LHB and Sarah Williams who leads on dentistry in the LHB. The aim of the meeting was to raise concerns about the current level of service offered.

The Town Clerk requested Members who wished to attend the meeting to let him know so that he could inform Christine Gwyther’s Office of numbers from this Council who would be attending.

## **214. Application For Financial Assistance From Pembrokeshire Scouts.**

Members were reminded that the Joint Twinning Committee made a recent award of £250 towards the cost of £1800 which the scout group were likely to incur in hosting the group from Malta in March. The Town Clerk had been asked whether the Town Council would like to make a further grant towards the cost.

Members’ instructions were requested.

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor Mrs. P.E. George

### **RESOLVED-**

That the Town Council would award an additional £100 to Pembrokeshire Scouts towards the costs incurred in hosting a group from Malta in March.

## **102. REPORT OF THE FINANCIAL OFFICER**

### **20. Payment of Accounts**

The following accounts were submitted for approval of payment:

96	Hean Castle Estate – Christmas Trees	£228.00
97	Talk Talk – Telephone Calls	£8.94
98	I. Jones – Postage	£60.00
99	Royal British Legion Poppy Appeal – 3 Wreaths	£58.50
100	E. Glenister – Buffet (Summer Festival Committee)	£75.00
101	Jason Scourfield – Donation	£100.00

Members were asked to note that Account No. 96 was paid out of meeting.

## **21. Salaries and Wages**

The gross sum of £4,281.07 was paid in respect of Salaries, Wages, Tax and N.I. in the month of October.

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor Mrs. C. Fortune

### **RESOLVED-**

That Account Nos. 96-101 be approved for payment.

## **103. REPORT FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES**

### **(a) School Governors**

Councillor Mrs. P.E. George reported on her recent attendance at the Pembroke Dock Community School when they were being presented with a Green Flag for their work in the environment. She advised that it took 2 years to get a flag and they are now only 1 of 15 schools in Wales that had earned three flags. They had worked extremely hard undertaking tasks such as clearing litter, carrying out field studies, composting and planting out, etc.

Councillor Mrs. George requested the Town Clerk to write to the school and congratulate them on obtaining their third flag.

### **(b) Remembrance Service**

Councillor R. Watts requested that the Town Clerk should write a letter of thanks to the Vicar of St. John's and the Royal British Legion for a magnificent service on Remembrance Day.

### **(c) Freshwater East Joint Management Group**

Councillor Mrs. V.M.J. Roach gave a report following her attendance at the half-yearly meeting of the Freshwater East Joint Management Group at Lamphey Church Hall on Wednesday 8<sup>th</sup> November as follows:

“A review of the Summer season took place and a feedback on the second year's appointment of slipway warden, who was employed for the peak period with main duties to give out information and advice, to control unauthorised beach parking, to record types and number of vehicles using the slipway and to check the car parks and ticket machines.

Planning Permission had been applied for the erection of an Interpretation Board – showing that Freshwater East was not merely a beach facility – and together with the production of family trail leaflets, it was envisaged that both Board would be in situ and leaflets available for the Summer season 2007.

Finally the establishment of a Local Nature Reserve was ongoing as was the Village Green application.”

**(d) Meetings of Chevron Public Affairs Committee**

The Town Clerk advised that a meeting of the Chevron Public Affairs Committee would be held on Thursday 14<sup>th</sup> December. Councillor Jones has attended these meetings in the past, but now felt that it was time for someone else to represent the Town Council

Councillor P. Weatherall agreed to act as representative of the Town Council at future meetings.

**104. POLICY ON CONSULTATION WITH RESIDENTS OF PEMBROKE DOCK**

The Town Clerk gave information on how Town and Community Councils in England were proceeding to obtain Quality Mark status which then resulted in the Council gaining more responsibility. They are also known as Best Value Councils. They have to show that 80% of their Council is elected and not nominated. They have to talk to residents and show how they talk to residents. One idea finding favour was to have a 10 minute slot in the agenda for people to ask questions at the meeting, which showed that a Council was taking steps to improve consultation with the residents.

The Town Clerk asked the Town Councillors whether they thought their consultation is good or not.

Members agreed that this item should be put on the Agenda for the next meeting of the Town Council in December as it had repercussions on Standing Orders.

**105. ANY OTHER BUSINESS**

**(a) Footpath in Pennar**

Councillor Mrs. C. Fortune requested that the Town Clerk write to Pembrokeshire County Council regarding the progress of the adoption of the footpath between Treowen Road and Bufferland Terrace.

**(b) Litter**

Councillor Hissey reported that people were complaining about sacks of rubbish that were being left in the area by St Patrick's Church and Bentlass and Castle Street.

Following further discussion regarding the item of Any Other Business it was:

PROPOSED by Councillor Mrs. C .Fortune  
SECONDED by Councillor R.G Watts

**RESOLVED-**

That the Agenda Item of Any Other Business when Members were individually asked at the end of the Town Council Meeting if they wished to raise any issues, should be considered at the next meeting.

The Town Clerk stated that provided Town Councillors notified him of issues which they would like to be debated/discussed before say 1100hrs on the day of the meeting then AOB would be unnecessary as the matter would be included in his supplementary report and there would have been an opportunity to make some preliminary investigations into the matter.

**107. MINUTES OF A PRIVATE AND CONFIDENTIAL MEETING**

PROPOSED by Councillor Mrs. P.E. George  
SECONDED by Councillor Mrs. C.Fortune

**RESOLVED-**

That the Minutes of the Private and Confidential Meeting of the Town Council held on 26<sup>th</sup> October 2006 be adopted as circulated.

**The meeting ended at 2120hrs**

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**Mayor**